



GREATER BRIGHTON ECONOMIC BOARD

2.00PM

13 FEBRUARY 2015

**CONFERENCE SUITE
TRIANGLE LEISURE CENTRE
BURGESS HILL**

AGENDA

FIRE / EMERGENCY EVACUATION PROCEDURE

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- **You should proceed calmly; do not run and do not use the lifts;**
- **Do not stop to collect personal belongings;**
- **Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and**
- **Do not re-enter the building until told that it is safe to do so.**

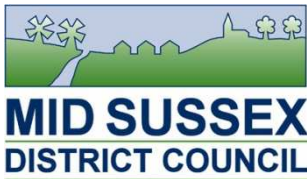
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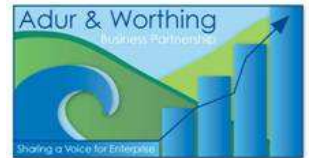
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For further details and general enquiries about this meeting contact John Peel, (01273 291058, email john.peel@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk.

Date of Publication - Thursday, 5 February 2015



Title:	Greater Brighton Economic Board
Date:	13 February 2015
Time:	2.00pm
Venue	Conference Suite, Triangle Leisure Centre, Burgess Hill
Members:	Councillors: J Kitcat (Chair), Blackman, Humphreys, Parkin, G Theobald and Wall Business Partners: Prof. Julian Crampton, Prof. Michael Davies, John A. Peel, Dean Orgill, Peter Davies, Andrew Swayne, Lynn Thackway and Trevor Beattie
Contact:	John Peel Democratic Services Officer 01273 291058 john.peel@brighton-hove.gov.uk



Greater Brighton Economic Board

Penny Thompson
CE - BHCC

Councillor Jason Kitcat
(Chair)

Geoff Raw
BHCC

Nick Hibberd
BHCC

Nazeya Hussain
LDC

John Mitchell
WBC/ADC

Hamish Walke
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Councillor Geoffrey Theobald
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Councillor Rob Blackman
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Jenny Rowlands
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Councillor Neil Parkin
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Alex Bailey
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Councillor Humphreys
WBC

Scott Marshall
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Councillor Garry Wall
MSDC

Kathryn Hall
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Andrew Swayne
Chairman A&W
Business Partnership

Dean Orgill
Chairman B&H Business
Partnership

John A Peel
Chairman C2C
LEP

Peter Davies
Chairman CWS
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Prof. Julian Crampton
Vice-Chancellor UoBtN

Prof. Michael Davies
Deputy Vice-Chancellor
UoSx

Lynn Thackway
FE Rep

Trevor Beattie
SDNPA

Secretary to the
Board - BHCC

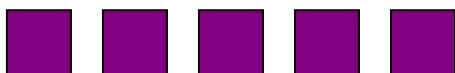
Lawyer

Ian Parkes

Caroline Wood

Chris Baker

Public Seating



Press



AGENDA

Part One

Page

26 PROCEDURAL BUSINESS

1 - 2

Procedural matters pertaining to the meeting of the Board (copy attached).

27 MINUTES OF THE PREVIOUS MEETING AND ANY ACTIONS

3 - 8

To consider the minutes of the meeting held on 14 October 2014 (copy attached).

28 CHAIR'S COMMUNICATIONS

BUSINESS MATTERS

29 PRESENTATION - UNDERSTANDING THE GREATER BRIGHTON CITY REGION ECONOMY

(Nathaniel Lichfield & Partners to present)

30 UPDATE ON INVESTMENT PROGRAMME

9 - 28

Report of the Chair, Greater Brighton Officer Programme Board (copy attached).

31 NEXT STEPS FOR OUR VIBRANT CITY REGION ECONOMY

29 - 36

Report of the Chair, Greater Brighton Officer Programme Board (copy attached).

32 COAST TO CAPITAL EUROPEAN STRUCTURAL & INVESTMENT FUNDS 2014 – 20

37 - 48

Report of the Chair, Greater Brighton Officer Programme Board (copy attached).

33 THE BIOSPHERE BOARD AND DEVELOPING THE RURAL ECONOMY

49 - 62

Report of the Chair, Greater Brighton Officer Programme Board (copy attached).

34 SUPER CONNECTED CITIES PROGRAMME: EXTENSION OF BROADBAND VOUCHER SCHEME

63 - 68

Report of the Chair, Greater Brighton Officer Programme Board (copy attached).

PART TWO

35 PART TWO MINUTES OF THE PREVIOUS MEETING

69 - 70

To consider the confidential Part Two minutes of the meeting held on 14 October 2014 (copy attached).

36 PART TWO PROCEEDINGS

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

1. PROCEDURAL BUSINESS

(a) Declaration of Substitutes: Where Members of the Board are unable to attend a meeting, a designated substitute for that Member may attend, speak and vote in their place for that meeting.

(b) Declarations of Interest:

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) Exclusion of Press and Public: To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available from the Secretary to the Board.

GREATER BRIGHTON ECONOMIC BOARD

10.00am 14 OCTOBER 2014

COUNCIL CHAMBER, LEWES TOWN HALL

MINUTES

Present: Councillor J Kitcat (Chair), Councillor Blackman, Councillor Parkin, Councillor G Theobald, Councillor Turner, Councillor Wall

Business Partners: Chris Baker, Prof. Michael Davies, Peter Davies, Dean Orgill, Ian Parkes, John A. Peel, Andrew Swayne, Lynn Thackway

Others present: Councillor Goldsmith

PART ONE

16 PROCEDURAL BUSINESS

16a Declarations of substitutes

16.1 There were none.

16b Declarations of interests

16.2 There were none.

16c Exclusion of the press and public

16.3 In accordance with Section 100A of the Local Government Act 1972 ("the Act"), the Board considered whether the public should be excluded from the meeting during consideration of any item of business on the grounds that it is likely in view of the business to be transacted or the nature of the proceedings, that if members of the public were present during it, there would be disclosure to them of confidential information as defined in Section 100A (3) of the Act.

16.4 **RESOLVED** - That the press and public be excluded from the meeting during consideration of the items contained in part two of the agenda.

17 MINUTES OF THE PREVIOUS MEETING AND ANY ACTIONS

17.1 **RESOLVED-** That the minutes of the previous meeting held on 29 July 2014 be approved and signed as the correct record.

- 17.2 In reference to item 10.11 John A. Peel enquired to the outcome of these discussions, if they had taken place.
- 17.3 Ian Parkes clarified that the discussions had clarified a disagreement in the positions of the LGA and LEP.

18 (PRESENTATION) RAMPION OFFSHORE WIND FARM

- 18.1 The Board considered a presentation from E.O.N representatives regarding the Rampion Offshore Wind Farm project. The presentation covered:
- Key project milestones
 - Scope of the project (Offshore and onshore)
 - Preparation for construction
 - Construction
 - Operation and maintenance
 - Community benefits
 - Opportunities for local businesses and training
 - An indicative project timetable
- 18.2 Councillor Blackman extended an offer of assistance for apprentice placement from Lewes District Council and further enquired as to the schedule of payback on the project.
- 18.3 The representative from E.O.N clarified that there was a 20 year life cycle investment based on the current rates of return adding that the project was part of a sustainable technology drive by the organisation.
- 18.4 The Chair asked if sharing Shoreham power station had been considered.
- 18.5 Representatives from E.O.N explained that this option had been analysed but there was not currently sufficient spare capacity available at Shoreham power station for this project.
- 18.6 Councillor Wall stated he welcomed the focus on making a very large facility discreet within the landscape.
- 18.7 John A. Peel asked how tall the turbines would be.
- 18.8 The E.O.N representatives clarified that the turbines were permitted to be 210 metres tall (to the tip) but the organisation were currently planning for less than that height.
- 18.9 John A. Peel asked of organisations were being consulted on the proposed supported community fund and if Sussex Community Foundation would be one of those.
- 18.10 The E.O.N representatives confirmed that they had met with various groups including Sussex Community Foundation. They explained that E.O.N's approach was to leave the decision on how to use the fund to the local community and they would be appointing a Liaison Officer to assist this process.

18.11 **RESOLVED-** That the presentation be noted.

19 CITY DEAL AND GROWTH DEAL IMPLEMENTATION UPDATE

19.1 The Board considered a report that provided an update on the progress made on setting up and delivering the projects in the Greater Brighton Investment Programme which had already been allocated funding through either the City Deal or Coast to Capital Local Growth Fund. Furthermore, the report also provided an update on the governance arrangements with the Coast to Capital Local Enterprise Partnership (LEP) for the Local Growth Fund funded projects.

19.2 The Chair stated that it was very important for the Board to deliver the projects in order to demonstrate capability to do so should there be a next round of funding.

19.3 Councillor Theobald asked how the project for Brighton City College was progressing.

19.4 Ian Parkes clarified that the project was expected to be completed sometime during the 2015/16 financial year.

19.5 Prof. Davies noted that spend profiles for some projects were incomplete.

19.6 Ian Parkes clarified that the document was a work in progress and was expected to be complete by October or November 2015 and all would be supplemented with better commentary.

19.7 John A. Peel reiterated the importance of delivery of projects but also stressed the importance of thorough preparation as there was an expectation that the detail requirements would be much more narrow in the next funding round.

19.8 **RESOLVED-** That the Greater Brighton Economic Board:

- 1) Note the progress made in the delivery of City Deal and Local Growth Fund projects
- 2) Note the current position in relation to the development of governance and assurance arrangements between the LEP and the Economic Board for Local Growth Fund projects

20 GREATER BRIGHTON INVESTMENT PROGRAMME - 2016/17 PROJECT PIPELINE

20.1 The Board considered a report that outlined the proposed project pipeline for projects within the Greater Brighton Investment Programme that were scheduled to start in 2016/17 and could form part of the Coast to Capital's LEP bid for funding from Round 2 of the Local Growth Fund. The report also outlined the proposed list of projects for submission to the LEP for loan financing through the LEP's allocation of £88m Public Works Board facility.

20.2 Councillor Wall noted that there was currently no prioritisation in the list of projects.

20.3 The Head of City Regeneration clarified that it was not deemed necessary to rank the projects as it was very early in the project timeline.

20.4 **RESOLVED-** That the Greater Brighton Economic Board:

- 3) Agrees the project pipeline for the 2016/17 Greater Brighton Investment Programme, recognising the new projects may come forward
- 4) Requests that the Greater Brighton Officer Programme Board develops full business cases for each of the pipeline projects
- 5) Agrees to submit the list of proposals outlined in para 3.7 to the LEP for consideration for Public Loan Work Board facility

21 GREATER BRIGHTON EMPLOYMENT & SKILL PLAN

21.1 The Head of Regeneration Brighton & Hove City Council provided a verbal update on the item that covered the following:

- The commitment to a city region approach to employment and skills and ongoing discussions whether this would be most effective as a strategy or targeted;
- Ongoing discussions regarding school attainment and the possibility of a Greater Brighton Skills Plan;
- Coast to Capital currently had their own skills strategy and were helping set up a skills event alongside Coastal West Sussex. This was one of three events that would also include others on Business Support and Social Inclusion;
- The Programme remained a work in progress and it was hoped to bring a report to the next Board meeting in January that would include the result of the events above.

21.2 The Chair asked if the Board Members could attend the events.

21.3 Ian Parkes stated that they were all open events and he would clarify the status for Board Members.

21.4 **RESOLVED-** That the update be noted.

22 (PRESENTATION) CITY REGION BRANDING STRATEGY

22.1 The Board considered a presentation outlining ideas for City Region branding.

22.2 Andrew Swayne stated that the idea was a good solution and was bright and simple.

22.3 Councillor Yallop asked if the strategy would be discussed with the South Downs National Park Authority.

22.4 The Chair stated that discussions regarding mutual benefit were in progress.

22.5 Councillor Theobald stated his support for branding for the City Region.

22.6 **RESOLVED-** That the presentation be noted.

**23 GREATER BRIGHTON INVESTMENT PROGRAMME - 2016/17 PROJECT PIPELINE-
EXEMPT CATEGORY 3**

As detailed in the Part 2 confidential report.

24 PART TWO PROCEEDINGS

24.1 **RESOLVED-** That the information contained in the appendix to item 23 remains exempt from disclosure to the press and public.

The meeting concluded at 11.20am

Signed

Chair

Dated this

day of

Subject:	Greater Brighton Investment Programme: Programme Update Report		
Date of Meeting:	13 February 2015		
Report of:	Chair, Greater Brighton Officer Programme Board		
Contact Officer:	Name:	Nick Hibberd	Tel: 29-3756
	Email:	nick.hibberd@brighton-hove.gov.uk	
LA(s) affected:	All		

FOR GENERAL RELEASE

1. PURPOSE OF REPORT AND POLICY CONTEXT:

- 1.1 The purpose of this report is to provide the Greater Brighton Economic Board with a progress update on the Greater Brighton Investment Programme.

2. RECOMMENDATIONS:

- 2.1 The Economic Board is asked to note the contents of this report.

3. PROGRAMME HIGHLIGHTS:

- 3.1 The Dashboard and Programme Management Reporting Book attached as Appendix 1a and 1b provides an overview of each project that is contained within the Investment Programme, including its current status.
- 3.2 The Greater Brighton Investment Programme is progressing to time, budget and quality and there are no major issues to report to the Economic Board.
- 3.3 An overview of the Investment Programme's progress and highlights is provided in the following paragraphs.

Newhaven Flood Alleviation Scheme

- 3.4 The Environment Agency (EA) has been undertaking options development and topographical surveys, to help assess the best solutions for defences along the east and west banks of the Ouse in Newhaven. Ground investigation works are being planned with contractors.
- 3.5 The 'Newhaven flood alleviation scheme' webpage is now available at www.gov.uk/environment-agency. The EA is holding a public consultation between 09 February 2015 and 7 March 2015, to present their initial draft options. The consultation includes manned public exhibitions, which were held on 09 and 13 February 2015, at the Hillcrest Centre in Newhaven.

- 3.6 In order to spend the Local Growth Fund (LGF) funding in time, three 'quick wins' have been identified. Work on these is ongoing and includes:
- Network Rail – in February 2015, the EA's consultants will be working with Network Rail to carry out a topographic survey by the level crossing in Newhaven. This will provide critical information to help assess options to create a barrier at the crossing.
 - West Bank – the EA has created some draft outline designs, which were available for public comment at the exhibitions in February 2015.
 - University Technical College (UTC) – the EA will continue to work with Kier to explore ways in which to combine flood defence works with their activities.

New England House Growth Centre

- 3.7 The £4.9m City Deal funding has now been approved by the Department for Communities & Local Government (DCLG) and transferred to the Brighton & Hove City Council. The Council is currently examining options for bringing forward the redevelopment and refurbishment of New England House and will be consulting with tenants and other stakeholders as part of this process.

Brighton Digital Exchange

- 3.8 Work has commenced on site to build the Brighton Digital Exchange at New England House. Fibre cabling is being installed throughout the building and the host room for the Digital Exchange is being established. It is expected that work on the Digital Exchange will be completed before end-March 2015.

Superconnected Cities Programme (Broadband Voucher Scheme)

- 3.9 On 14 January 2015, the Super Connected City Programme Board agreed a proposal to extend the boundary of the Broadband Voucher Scheme to cover the urban areas and business clusters of the Greater Brighton City Region – including the town centres of Burgess Hill, Lewes and Newhaven and Adur and Worthing.
- 3.10 Brighton & Hove City Council made a formal request to extend the boundary of the Scheme to Broadband Delivery UK (BDUK) on 16 January 2015. At the time of writing, a decision is being awaited (it is expected by end-January 2015, to allow for roll-out from February 2015). Roll-out is reliant on the approval of the proposed boundaries by the Greater Brighton Economic Board on 13 February 2015. A report on this is featured elsewhere on the agenda.

Preston Barracks Central Research Laboratory

- 3.11 The Preston Barracks Growth Centre, known as the Central Research Laboratory (CRL), is a key component of the comprehensive mixed-use redevelopment of the former barracks site, which is part of a wider regeneration scheme involving the University of Brighton's Moulscroomb campus. Since the exchange of contracts in July 2014, Brighton & Hove City Council has worked closely with Cathedral and the University of Brighton to progress the overall scheme and good progress has been made, with the vision and plans for the CRL being a particular focus during the past few months.

- 3.12 Cathedral submitted the Full Business Case for the CRL in October 2014. The total cost of the CRL is approximately £13m – £7.7m of which will come from the Local Growth Fund and £5.5m will be sourced by Cathedral. The CRL will respond to a very real need in the City – delivering workspace, technical infrastructure and business support tailored to the needs of individuals and businesses designing and making physical products.
- 3.13 Cathedral’s team has devised a strategy for a range of “meanwhile uses” that will directly inform the long-term vision for the CRL; a range of initiatives that will begin the process of engaging with the target user groups and that will effectively act as a pilot of the CRL. This programme is expected to start in April 2015, subject to confirmation of funding, and will run through to December 2016.

Shoreham Flood Defences – Adur Tidal Walls

- 3.14 The detailed design work on the £25m flood defence scheme is progressing well and is currently on track. It is intended to have a design freeze in February 2015, to allow for public consultation in advance of a full planning application being submitted in June 2015. The application would be supported by an Environmental Impact Assessment (EIA). Subject to planning permission being granted, it is intended that a tender for the construction of the approved scheme would be let in late 2015, with a start on site in early 2016.

Shoreham Flood Defences – Western Harbour Arm

- 3.15 The Shoreham Harbour Regeneration project is dependent on the implementation of a comprehensive flood defence solution to facilitate the development of up to 1,100 dwellings (the Harbour is a strategic housing allocation in Adur’s emerging Local Plan). As part of the evidence base for the Local Plan and Joint Area Action Plan (JAAP) viability issues have been identified, because of the high infrastructure costs and business relocation costs. In light of a funding gap to bring forward the strategic housing and employment allocation at the Harbour, the Partnership was successful in achieving £3.5m Local Growth Fund funding to help close the funding gap.
- 3.16 Following consultation on the Shoreham Harbour Flood Risk Management Guide Supplementary Planning Document (SPD), it was identified that two priority projects –Sussex Yacht Club and Kingston Beach – could be delivered more quickly at either end of the Western Harbour Arm, which would help to establish design principles for the rest of the comprehensive flood defence solution and help to facilitate and reduce flood defence costs for key development sites. Delivery of the two flood defence schemes have been clearly enhanced by strong support for the schemes from the Yacht Club and Kingston Beach, which is owned by Adur District Council.
- 3.17 A draft tender document is to be prepared by end-February 2015 for the detailed design work, with work to commence at the end of 2015.

Business Finance

- 3.18 The Regional Growth Fund (RGF) Business Grants Programme, which includes both the Greater Brighton and the Coast to Capital Local Enterprise Partnership’s

Grants Schemes, is now closed. The Programme, which was oversubscribed, has offered Wave 2 RGF Business Growth grants to 20 companies across the Greater Brighton City Region, totalling £968,048 and with private match funding totalling £5,343,653. This will realise 184 planned jobs before April 2017 (against an original jobs target for grants of 65).

- 3.19 The total claim paid to date is £204,384 and the balance to be assigned (by June 2015) is £763,664.
- 3.20 Other business support elements of the RGF Programme are on-track to deliver by end June 2015. This includes the Business Navigator signposting service that is run by the Coast to Capital Local Enterprise Partnership and the Business Support 'Toolkit', which is delivered by the University of Brighton, Chichester and Sussex, Wired Sussex and the Sussex Innovation Centre. Jobs and other outputs for these support programmes are on target, according to the profile agreed with Lancaster University.
- 3.21 In addition, two of the business support delivery providers – the University of Brighton and the Sussex Innovation Centre (SinC) – have negotiated a change to their contract to alter their delivery model. This has had a minimal impact on the expected outcomes but has allowed £25,947, originally allocated to the business support programmes, to be reallocated to business growth grants, allowing more companies to be supported and generating more jobs and private cash match.
- 3.22 Lewes District Council's LEAP and Brighton & Hove City Council's Ride the Wave programmes continue to deliver public match funding outputs according to the agreed profile.

Local Growth Fund Round 1

- 3.23 The Coast to Capital Local Enterprise Partnership has now received all Local Growth Fund Round 1 Business Cases for the City Region. These were or are to be appraised as follows:

Enterprise Committee – 07 January 2015

- Advanced Engineering Centre

Investment Committee – 26 January 2015

- Preston Barracks Central Research Laboratory
- Brighton Circus Street and Edward Street Quarter
- Shoreham Flood Defences
- Newhaven Flood Defences

Local Transport Body – late 2015

- Brighton Valley Gardens

- 3.24 The Enterprise and Investment Committees have ratified and/or approved the above business cases, which will now be recommended to the full Board.
- 3.25 The Coast to Capital Local Enterprise Partnership is currently finalising the governance framework and the respective Accountable Body and Delivery Body Agreements.

European Structural and Investment Funds

- 3.26 The Coast to Capital Local Enterprise Partnership has invited the Economic Board to nominate a representative and an alternate to join its European Structural & Investment Fund (ESIF) Committee. It is proposed that the Board nominate the Chair of the Brighton & Hove Economic Partnership as the representative and the Development Director of the Shoreham Port Authority as the alternate (subject to their agreement). A report on this is featured elsewhere on the agenda.
- 3.27 A pipeline of projects that could respond to the Coast to Capitals Calls for ESIF funding is currently under development and meetings are taking place with partners to discuss the potential bids in relation to Business Support, Employment and Skills and Social Inclusion.

Greater Brighton Background Papers – Understanding Our Economy

- 3.28 Nathaniel Lichfield and Partners (NLP) have begun phase one – evidence review and data gathering – of their work to prepare a set of background papers on the economy, housing and transport, to support the Economic Board to develop a greater understanding of the economic geography of the Greater Brighton City Region. The work encompasses Chichester and Arun.
- 3.29 The emerging findings were presented to the both Coastal West Sussex and Greater Brighton Strategic Planning Board and the Greater Brighton Officer Programme Board on 12 and 19 January 2015 respectively. A stakeholder workshop was also held on 03 February 2015.
- 3.30 A presentation will be made to the Economic Board on 13 February 2015 and it is proposed that the final report will be launched at the Board meeting on 21 April 2015.

Greater Brighton – Next steps for the City Region Economy

- 3.31 A scoping paper outlining the proposed next steps for the City Region has been drafted, for presentation to the Economic Board on 13 February 2014. The next steps are focused on developing the City Region's long-term economic priorities and goals and on exploring the options for new delivery models for services relating to economic development, to ensure that the City Region partners have the continued capacity to deliver. A report on this is featured elsewhere on the agenda.
- 3.32 The timings of these discussions are key, to allow the City Region to seize any new opportunities that are created following the upcoming general election.

LGC Awards 2015

- 3.33 Brighton & Hove City Council has been shortlisted for the LGC Award in the Driving Growth category. The award submission included progress on the delivery of the Greater Brighton Investment Programme. The pitch was made to the judging panel on 27 January 2015 and the winners will be announced in March 2015.

Burgess Hill Employment Sites Study

- 3.34 Mid Sussex District Council has commissioned consultants to update their 2012 Burgess Hill Employment Sites Study. This will form part of the evidence base for the emerging District Plan. As part of their work, the consultant team (Chilmark in partnership with Urban Delivery and Prime Example Consulting) will be considering the City Deal implications for their employment land allocations.

Coastal West Sussex and Greater Brighton Strategic Planning Board

- 3.35 The Strategic Planning Board has agreed to the recruitment of a dedicated resource to lead the co-ordination and delivery of its activities. The job advertisement closed on 22 January 2015 and the interviews will be held during week commencing 02 February 2015.

4. TASKS TO BE COMPLETED IN THE NEXT PERIOD

- 4.1 The next period will be focused on:

- Reviewing and agreeing the Local Growth Fund Round 1 governance arrangements.
- Working with the Coast to Capital Local Enterprise Partnership to develop clear monitoring and reporting processes for City Deal and Coast to Capital Local Enterprise Partnership Growth Funded projects.
- Working with partners to continue to develop the pipeline of projects for the Local Growth Fund Round 2.
- Working with partners to continue to develop the pipeline of projects in preparation for the Calls on European Structural and Investment Funds funding.
- Agreeing the Greater Brighton Economic Board representation on the Coast to Capital ESIF Committee.
- Pending the approval of the Economic Board and confirmation from BDUK, rolling-out the Voucher Scheme across the Greater Brighton City Region.
- Working with NLP to develop the Greater Brighton background papers.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 This report is for information and noting only. The report provides updates on the progress of a number of projects each with varying sources of funding and with the delivery of different financial impacts to the City Region. The financial implications relating to each of the projects in the programme will have been and will continue to be considered at appropriate stages by the respective lead bodies.

*Finance Officer Consulted: Rob Allen, Principal Accountant, BHCC
Date: 29.01.15*

Legal Implications:

- 5.2 This report is for information and noting only. The legal implications relating to each of the projects in the programme will have been and will continue to be considered at appropriate stages by the respective lead bodies.

Lawyer Consulted: Bob Bruce, Deputy Head of Law BHCC Date: 27.01.15

Equalities Implications:

- 5.3 None. As the business cases for the individual projects are developed, lead partners will be asked to develop an Equality Impact Assessment on their project, if appropriate.

Sustainability Implications:

- 5.4 None.

Any Other Significant Implications:

- 5.5 None.

SUPPORTING DOCUMENTATION

Appendices:

Appendix 1a: Investment Programme – Dashboard

Appendix 1b: Investment Programme – Programme Management Book

Background Documents

None.

Coast to Capital LGF Delivery 2015/16 Programme Dashboard															
04/02/15															
1. Investment Theme	2. Project/ Programme Name	3A. LGF allocation 15/16	3B. Total LGF allocation all years	4. Main outputs (Full Programme, all years)	5. Lead delivery body	6. CZC Lead - Person & Committee Programme Manager	7. Start Date	8. End Date	9. Any Corrective Action Required	Overall Status Indicator (auto calc)	10. Inception and Set Up	11. Time	12. Spend	13. Impact	14. Risk
Enhancing business and skills	Growth Hub	£450,000	£450,000	350 Jobs	C2C	Malcolm Brabon/ Enterprise	Q1 15/16	TBC	Business Plan	●	●	●	●	●	●
Accelerate Research and Innovation	Growth is Digital including Ultrafast hubs	£650,000	£3,350,000	200 Jobs	C2C & EM3	Ian Parkes/ Finance	Q1 15/16	2021 or earlier	Business case	●	●	●	●	●	●
Accelerate Research and Innovation	Advanced Engineering Centre - UoB and Ricardo	£4,500,000	£7,000,000	50 Jobs	UoB	Ian Parkes/ Enterprise	Q1 15/16	16/17	Business case	●	●	●	●	●	●
Flood Defences	Newhaven flood defences - City Deal	£700,000	£1,500,000	5,000 Jobs 177,000 SQM	EA	Ian Parkes/ Infrastructure	Q1 15/16	17/18	Finance schedule to be agreed	●	●	●	●	●	●
Flood Defences	Shoreham Harbour Flood Defences - ATW	£2,000,000	£6,000,000	4,450 Jobs 2,320 Homes 36,600 SQM	EA	Ian Parkes/ Infrastructure	Q1 15/16	17/18	Finance schedule to be agreed	●	●	●	●	●	●
Flood Defences	Shoreham Harbour Flood Defences - WHA	£0	£3,500,000	1,063 Jobs 100 Homes 9,012 SQM	A&W C	Ian Parkes/ Infrastructure	TBC	2021 or earlier	Delivery Plan and Business case	●	●	●	●	●	●
Homes and Employment Space	Brighton Circus Street/ Edward Street Quarter	£1,500,000	£2,700,000	740 Jobs	BHCC	Ian Parkes/ Infrastructure	14/15	18/19	Business case	●	●	●	●	●	●
Accelerate Research and Innovation	Preston Barracks Central Research Lab - City Deal Centre	£1,000,000	£7,700,000	335 Homes 1,000 SQM	BHCC	Ian Parkes/ Infrastructure	Q4 15/16	18/19	Business case	●	●	●	●	●	●
16/17 Indicative Allocation	Newhaven Port Access Road	£0	£10,000,000		ESCC	Ian Parkes/ Infrastructure	16/17		Business case	●	●	●	●	●	●

Key	●	●	●	●	●	●	●	●	●	●	●	●	●	●	●
10. Inception and Set Up	Delivery body identified; business case approved; contract/grant agreement signed; scope is understood & under control	Delivery body to be confirmed; business case in development; contract/grant agreement yet to be signed; scope to be clarified	No delivery body identified; business case not approved; scope is uncertain or shifting	Project is Complete											
11. Time	Project will deliver in full in 15/16; project is projected to complete on or before target completion date	Project may not deliver in full in 15/16; project may not complete prior to completion date	Project will not start in 15/16.	Project is Complete											
12. Spend	Project is forecast to spend 100% of LGF in 15/16	Project may not spend 100% of LGF in 15/16	Project will spend less than 20% of LGF in 15/16	Project is Complete											
13. Impact	Project is forecast to deliver the expected outputs, match funding and leverage	There is likely to be a reduction of up to 20% in outputs, match funding or leverage	It is highly likely that there will be more than a 50% reduction in planned outputs, match funding or leverage	Project is Complete											
14. Risk	Risks are understood and planned for	Risks exist that could present a significant challenge to the project and/or a risk analysis has not been completed	Project is being significantly impacted by a negative risk event	Project is Complete											

LOCAL GROWTH FUND PROGRAMME MANAGEMENT REPORTING BOOK

Version: **9th January 2015**

This Programme Management Book provides a one page summary and RAG rating of each project in the Greater Brighton Investment Programme.

The following key is used for the RAG Ratings:

RAG Key	Green	Amber	Red
10. Inception and Set Up	Delivery body identified; business case approved; contract/grant agreement signed; scope is understood & under control	Delivery body to be confirmed; business case in development; contract/grant agreement yet to be signed; scope to be clarified	No delivery body identified; business case not approved; scope is uncertain or shifting
11. Time	Project will deliver in full in 15/16; project is projected to complete on or before target completion date	Project may not deliver in full in 15/16; project may not complete prior to completion date	Project will not start in 15/16.
12. Spend	Project is forecast to spend 100% of LGF in 15/16	Project may not spend 100% of LGF in 15/16	Project will spend less than 20% of LGF in 15/16
13. Impact	Project is forecast to deliver the expected outputs, match funding and leverage	There is likely to be a reduction of up to 20% in outputs, match funding or leverage	It is highly likely that there will be more than a 50% reduction in planned outputs, match funding or leverage
14. Risk	Risks are understood and planned for	Risks exist that could present a significant challenge to the project and/or a risk analysis has not been completed	Project is being significantly impacted by a negative risk event

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Coast to Capital Local Growth Fund Highlight Report

1. Investment Category	Accelerate Research and Innovation																																																																																																							
2. Project/Programme Name & Description	<p>Growth is Digital including Ultrafast Hubs</p> <p>Elements include:</p> <ul style="list-style-type: none"> As part of the Digital Catapult Brighton, investment with other LEPs in the national 5G Research centre at Surrey University with the condition that SMEs involved in the Catapult will get early access to the technology. There will be a 5G “Brain” in New England House, Brighton Support for business clusters (and rural not spots) to bring Ultrafast and Superfast broadband to their businesses. Will build on Digital Caterham, Brighton Digital exchange and Manor Royal BID models. Digital Exchange in New England House as part of GB City Deal. Revenue funded strand in SEP for increasing take up of e-commerce by SMEs will be supported by ESIF funding. 																																																																																																							
3. Spend Profile	<table border="1"> <thead> <tr> <th></th> <th>15/16</th> <th>16/17</th> <th>17/18</th> <th>18/19</th> <th>19/20</th> <th>20/21</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>LGF:</td> <td>650,000</td> <td>650,000</td> <td>650,000</td> <td>700,000</td> <td>500,000</td> <td>200,000</td> <td>3,350,000</td> </tr> <tr> <td>5G</td> <td>(200,000)</td> <td>(200,000)</td> <td>(200,000)</td> <td>(200,000)</td> <td>(200,000)</td> <td>(200,000)</td> <td>(1,200,000)</td> </tr> <tr> <td>Catapult</td> <td>(225,000)</td> <td>(225,000)</td> <td>(50,000)</td> <td></td> <td></td> <td></td> <td>0</td> </tr> <tr> <td>Digital</td> <td>(225,000)</td> <td>(225,000)</td> <td>(400,000)</td> <td>(TBC)</td> <td>(TBC)</td> <td>(TBC)</td> <td>(500,000)</td> </tr> <tr> <td>Infrastructure</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>City Deal</td> <td>(£705,000)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Bal. from 14/15 tbc.</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Public</td> <td>6,323,000</td> <td>3,930,000</td> <td>6,522,000</td> <td>250,000</td> <td>200,000</td> <td>150,000</td> <td>17,375,000</td> </tr> <tr> <td>Private inc. HEI</td> <td>6,567,000</td> <td>6,767,000</td> <td>6,767,000</td> <td>250,000</td> <td>250,000</td> <td>100,000</td> <td>20,701,000</td> </tr> <tr> <td>ESIF</td> <td>50,000</td> <td>100,000</td> <td></td> <td>100,000</td> <td>50,000</td> <td>200,000</td> <td>500,000</td> </tr> <tr> <td>Total</td> <td>13,590,000</td> <td>11,447,000</td> <td>13,939,000</td> <td>1,300,000</td> <td>1,000,000</td> <td>650,000</td> <td>41,926,000</td> </tr> </tbody> </table>									15/16	16/17	17/18	18/19	19/20	20/21	Total	LGF:	650,000	650,000	650,000	700,000	500,000	200,000	3,350,000	5G	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	(1,200,000)	Catapult	(225,000)	(225,000)	(50,000)				0	Digital	(225,000)	(225,000)	(400,000)	(TBC)	(TBC)	(TBC)	(500,000)	Infrastructure								City Deal	(£705,000)								Bal. from 14/15 tbc.							Public	6,323,000	3,930,000	6,522,000	250,000	200,000	150,000	17,375,000	Private inc. HEI	6,567,000	6,767,000	6,767,000	250,000	250,000	100,000	20,701,000	ESIF	50,000	100,000		100,000	50,000	200,000	500,000	Total	13,590,000	11,447,000	13,939,000	1,300,000	1,000,000	650,000	41,926,000
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4. Main Outputs (full programme all years)	<p>Jobs: 200; Homes: 0; SQM: 500 Other:</p> <ul style="list-style-type: none"> 1,000 enterprises receiving non financial support Number of new enterprises supported Number of potential entrepreneurs assisted to be enterprise ready Number of enterprises receiving grant support Number of enterprises receiving financial support other than grants Additional businesses with broadband access of at least 30mbps 																																																																																																							
5. Lead Delivery Body & partners	<p>EM3 - 5G Wired Sussex – Digital Catapult Centre Brighton C2C – Ultrafast/Superfast hubs</p> <ul style="list-style-type: none"> Universities of Brighton, Chichester, Sussex and Surrey WSCC Greater Brighton City Deal West Sussex Rural Partnership & Coastal West Sussex Partnership SDNPA 																																																																																																							
6. Lead C2C Project Manager and sponsor Committee	Ian Parkes Enterprise																																																																																																							
7. Start Date 15/16	Q1; Digital Catapult Brighton launches w/c 9 th March 2015 Ultrafast/Superfast invitations to put forward proposals launched in March 2015																																																																																																							
8. End Date	2021 or earlier																																																																																																							
9. Current Status and any Corrective Action required	<p>1. Digital Catapult Brighton announced on 5th November. Project team in place. Contracting meeting with CDEC on 19th Jan.</p> <p>2. 5G to be wholly integrated with Digital Catapult – two lab based test rigs and external</p>																																																																																																							

	<p>demonstrator for the City of Brighton</p> <p>3. Working group has developed three pilot proposals for digital infrastructure – Rural business/community cluster; Coastal business cluster; industrial estate/business park</p> <p>Business case approved by Enterprise Committee on 7th January 2015. Business case submitted to BIS. Next steps to agree lead bodies for each pilot.</p>		
Status	RAG*	Comments	
10. Inception and Set Up		<i>Business case approved by Enterprise Committee 7th Jan. Lead bodies to be identified. Funding agreements not yet in place.</i>	
11. Time		<i>Build on existing models and roll out; simplify the offer.</i>	
12. Spend		<i>Modest target for Ultrafast hubs in yr1.</i>	
13. Impact		<i>May need ESIF funding alongside to fully exploit the jobs created</i>	
14. Risk		<i>Builds on existing models; has backing of national Catapult Centre.</i>	
Completed By	I Parkes/ H Shepherd	Date	9 th January 2015

Coast to Capital Local Growth Fund Highlight Report



1. Investment Category	Accelerate Research and Innovation							
2. Project/Programme Name & Description	Advanced Engineering Centre – UoB and Ricardo Creation of a new facility at Moulscome which will train engineers for the automotive industry and also carry out research.							
3. Spend Profile		15/16	16/17	17/18	18/19	19/20	20/21	Total
	LGF	4,500,000	2,500,000					7,000,000
	Public	5,000,000						5,000,000
	Private inc. HEI	3,500,000	6,310,000	5,500,000	6,200,000	6,800,000	7,400,000	35,710,000
	ESIF							
	Total	13,000,000	8,810,000	5,500,000	6,200,000	6,800,000	7,400,000	47,710,000
4. Main Outputs (full programme all years)	Jobs:50 Homes: SQM: 3,600 Other: <ul style="list-style-type: none"> • 60 additional trained engineering graduates per year • Number of enterprises assisted to cooperate with research entities/institutions • Number of enterprises supported to introduce new to the market products • Number of enterprises supported to introduce new to the firm products • Additional STEM students – inc. women into STEM • Research funding won • Research contracts won 							
5. Lead Delivery Body & partners	University of Brighton – Prof Andrew Lloyd <ul style="list-style-type: none"> • Ricardo 							
6. Lead C2C Project Manager and sponsor Committee	Ian Parkes Enterprise							
7. Start Date 15/16	Q1							
8. End Date	16/17							
9. Current Status and any Corrective Action required	UoB have established a project board. Business case approved Enterprise committee on 7 th January 2015.							
Status	RAG*	Comments						
10. Inception and Set Up		<i>Business case approved. UoB. Funding agreements not yet in place.</i>						
11. Time		<i>Project Board already up and running</i>						
12. Spend		<i>Significant capital works in 15/16</i>						
13. Impact		<i>UoB jobs will itself meet most of the target</i>						
14. Risk		<i>Planning risk being handled by UoB – may be tied to planning for Preston Barracks. BHCC considering a PPA.</i>						
Completed By	I Parkes/ H Shepherd			Date		9 th January 2015		

1. Investment Category	Flood Defences							
2. Project/Programme Name & Description	Newhaven Flood Defences Creation of new flood defences along the R Ouse to allow new developments of housing and employment land on both sides of the river and harbour.							
3. Spend Profile		15/16	16/17	17/18	18/19	19/20	20/21	Total
	LGF (C2C)	700,000	700,000	100,000				1,500,000
	LGF SELEP	750,000	750,000					1,500,000
	Public (EA)			6,000,000				6,000,000
	Private inc. HEI			250,000				250,000
	ESIF							
	Total	1,450,000	1,450,000	8,100,000				9,250,000
4. Main Outputs (full programme all years)	Jobs: 5,000 Homes: SQM: 177,000 Other: <ul style="list-style-type: none"> • Number properties with reduced flood risk • Number greenfield or brownfield sites with reduced flood risk 							
5. Lead Delivery Body	Environment Agency <ul style="list-style-type: none"> • Greater Brighton Economic Board • Lewes DC • ESCC • Newhaven TC • Network Rail • Newhaven Port and Property 							
6. Lead C2C Project Manager and sponsor Committee	Ian Parkes Infrastructure							
7. Start Date 15/16	Q1							
8. End Date	18/19							
9. Current Status and any Corrective Action required	EA business case and project board already established. Business case to Infrastructure Committee on 26 th January. Testing of schedule to accelerate 15/16 spend underway. Stakeholder engagement and consent programme to be jointly delivered. Three quick fixes have been identified – UTC, Network Rail and West Quay. PPA being put in place to manage planning risk. Contingency will involve switch to Shoreham flood defences (ATW or WHA) in 15/6 with switch back in 16/17. EA delays with Funding Agreement.							
Status	RAG*	Comments						
10. Inception and Set Up		<i>Business case and project governance already established. Appraisal 26th Jan. C2C to sign contributions agreement – draft has been received.</i>						
11. Time		<i>Route options work and consultation follows a set time table. Will attempt to shorten consultation and stakeholder engagement.</i>						
12. Spend		<i>Spend may be delayed by route finalisation and consultation. Plan B in discussions with LDC and ESCC,</i>						
13. Impact		<i>ESCC/LDC new commission to assess economic impact</i>						
14. Risk		<i>EA well established project arrangements</i>						
Completed By	I Parkes/H Shepherd	Date				9 th January 2015		

Coast to Capital Local Growth Fund Highlight Report

1. Investment Category	Flood Defences							
2. Project/Programme Name & Description	Shoreham Flood Defence – Adur Tidal Walls Reinforcement of flood defences for River Adur at Shoreham to protect the harbour and airport and unlock employment and housing developments.							
3. Spend Profile		15/16	16/17	17/18	18/19	19/20	20/21	Total
	LGF	2,000,000	3,500,000	500,000				6,000,000
	Public	2,900,000	7,900,000	6,700,000				17,500,000
	Private inc. HEI	1,500,000	3,100,000	4,000,000				8,600,000
	ESIF							
	Total	6,400,000	14,500,000	12,100,000	2,000,000	2,000,000		37,000,000
4. Main Outputs (full programme all years)	Jobs:4,450 Homes: 2,320 SQM: 36,600 Other: <ul style="list-style-type: none"> Number properties with reduced flood risk Number greenfield or brownfield sites with reduced flood risk NOTE outputs shared with Western Harbour Arm							
5. Lead Delivery Body & partners	Environment Agency <ul style="list-style-type: none"> Greater Brighton Economic Board BHCC WSCC Adur and Worthing Councils Coastal West Sussex Shoreham Harbour Board Shoreham Regeneration Partnership 							
6. Lead C2C Project Manager and sponsor Committee	Ian Parkes Infrastructure							
7. Start Date 15/16	Q1							
8. End Date	17/18							
9. Current Status and any Corrective Action required	Business case and project board already established. Appraisal 26 th Jan. Draft contribution agreement received but EA delays on response to agreement. Planning permission to be applied for by EA (though not strictly required). Investigating a PPA with A&W Councils to manage the planning risk.							
Status	RAG*	Comments						
10. Inception and Set Up		C2C to sign contribution agreement – delays with EA legal.						
11. Time		On track						
12. Spend		Will spend fully in 15/16						
13. Impact		EA study completed						
14. Risk		EA well established project arrangements						
Completed By	I Parkes/ H Shepherd			Date	9 th January 2015			

Coast to Capital Local Growth Fund Highlight Report

1. Investment Category	Flood Defences							
2. Project/Programme Name & Description	Shoreham Flood Defences – Western Harbour Arm Addressing long standing flood issues for the harbour to unblock significant development of the harbour for employment and housing.							
3. Spend Profile		15/16	16/17	17/18	18/19	19/20	20/21	Total
	LGF		2,000,000	1,500,000				3,500,000
	Public (EA)		1,200,000					1,200,000
	Private inc. HEI		3,300,000	2,000,000	2,000,000			7,300,000
	ESIF							
	Total							12,000,000
4. Main Outputs (full programme all years)	Jobs:4,450 Homes: 2,320 SQM:38,500 Other: <ul style="list-style-type: none"> • Number properties with reduced flood risk • Number greenfield or brownfield sites with reduced flood risk NOTE - outputs shared with Adur Tidal Walls							
5. Lead Delivery Body	Adur and Worthing Councils- James Appleton <ul style="list-style-type: none"> • WSCC • Environment Agency • Greater Brighton Economic Board • Coastal West Sussex (Caroline Wood) • Shoreham Harbour Board • Shoreham Regeneration Partnership 							
6. Lead C2C Project Manager and sponsor Committee	Ian Parkes Infrastructure							
7. Start Date 15/16	May bring forward some early works into 15/16							
8. End Date	18/19							
9. Current Status and any Corrective Action required	Awaiting business case, delivery plan and spend profile from A&WCs. Governance structure to be proposed. Private sector funding still not all tied to named contributors – will come from developers who come on-stream later in the project. Scheme will start with two smaller reaches which do not need additional funding and which will allow subsequent investment to come forward. Will focus initially on two immediate weak spots – Kingston beach and Shoreham Yacht Club.							
Status	RAG*						Comments	
10. Inception and Set Up							<i>Awaiting detailed business case from AWCs</i>	
11. Time							<i>Not due to start in 15/16 but early sections could be brought forward</i>	
12. Spend							<i>Still a gap in securing the private sector contributions</i>	
13. Impact							<i>Shoreham potential well established and evidenced</i>	
14. Risk							<i>Has support of all stakeholders.</i>	
Completed By	I Parkes/H Shepherd			Date	9 th January 2015			

Coast to Capital Local Growth Fund Highlight Report

1. Investment Category	Homes and Employment Space							
2. Project/Programme Name & Description	<p>Brighton Circus Street and Edward Street Quarter</p> <p>A public-private partnership scheme to transform the 2.5-acre site off Circus Street. The former municipal fruit and veg market will become a mixed-use scheme and 'innovation quarter', with new homes, student bed spaces, new teaching and research facilities for the University of Brighton, a new dance studio for South East Dance and a seven-storey office building. Also restaurants or shops around a new public square.</p>							
3. Spend Profile		15/16	16/17	17/18	18/19	19/20	20/21	Total
	LGF	1,500,000	1,200,000					2,700,000
	Public							
	Private inc. HEI		1,135,461	8,661,221	15,125,745	9,319,881	1,289,981	35,532,289
	ESIF							
	Total	1,500,000	2,335,461	8,661,221	15,125,745	9,319,881	1,289,981	38,232,289
4. Main Outputs (full programme all years)	<p>Jobs: 1,063</p> <p>Homes: 100</p> <p>SQM: 9,012</p>							
5. Lead Delivery Body & partners	<p>BHCC- Alan Buck</p> <ul style="list-style-type: none"> • Cathedral • UoB 							
6. Lead C2C Project Manager and sponsor Committee	<p>Ian Parkes</p> <p>Infrastructure</p>							
7. Start Date 15/16	Q1 – may be able to start in 14/15							
8. End Date	17/18							
9. Current Status and any Corrective Action required	<p>Planning approved on 17 September. Cathedral keen to get an early start in 14/15. First step is to clear the site.</p> <p>Business Case received. Appraised by Infrastructure Committee on 26th January.</p>							
Status	RAG*	Comments						
10. Inception and Set Up		<i>Business case received. Appraisal 26th Jan. Funding agreement not in place</i>						
11. Time		<i>Will make a start in 14/15</i>						
12. Spend		<i>Early start will ensure 15/16 funding is fully used</i>						
13. Impact		<i>Mixed use scheme will deliver a mix of outputs. High leverage from UoB and Cathedral</i>						
14. Risk		<i>Planning was the big risk – now achieved.</i>						
Completed By	I Parkes/H Shepherd	Date	9 th January 2015					

Coast to Capital Local Growth Fund Highlight Report



1. Investment Category	Accelerate Research and Innovation							
2. Project/Programme Name & Description	Preston Barracks Central Research Laboratory An innovation hub in the centre of a mixed use site which will also deliver homes and employment space. One of three CRLs being developed by Cathedral.							
3. Spend Profile		15/16	16/17	17/18	18/19	19/20	20/21	Total
	LGF	1,000,000	3,000,000	3,700,000				7,700,000
	Public	500,000						500,000
	Private inc. HEI		3,000,000					3,000,000
	ESIF							
	Total	1,500,000	6,000,000	3,700,000				11,200,000
4. Main Outputs (full programme all years)	Jobs:740 Homes: SQM: Other:TBC							
5. Lead Delivery Body & partners	BHCC- Mark Jago <ul style="list-style-type: none"> • Cathedral • UoB 							
6. Lead C2C Project Manager and sponsor Committee	Ian Parkes Infrastructure							
7. Start Date 15/16	Cathedral will start site preparation in 14/15.							
8. End Date	18/19							
9. Current Status and any Corrective Action required	Cathedral will be preparing the site in early 15/16 at risk. Planning not until September 15. Full start on site in January 16. Business case and delivery plan in development. Appraisal 26 th January. BIS want to see this business case – submitted. Some spend could come forward into 14/15.							
Status	RAG*	Comments						
10. Inception and Set Up		<i>Business case received but funding agreement not in place. Appraisal 26th Jan.</i>						
11. Time		<i>Late planning in 15/16 but Cathedral working at risk in site preparation</i>						
12. Spend		<i>Cathedral working at risk and bringing forward aspects of the site early.</i>						
13. Impact		<i>Strategic site with high impact. Leverage committed from BHCC, Cathedral and UoB.</i>						
14. Risk		<i>Dependent on Planning approval in Sept. 15</i>						
Completed By	I Parkes/H Shepherd	Date	9 th January 2015					

Subject:	Next Steps for our Vibrant City Region Economy		
Date of Meeting:	13 February 2015		
Report of:	Chair, Greater Brighton Officer Programme Board		
Contact Officer:	Name:	Nick Hibberd	Tel: 29-3756
	Email:	nick.hibberd@brighton-hove.gov.uk	
LA(s) affected:	All		

FOR GENERAL RELEASE**1. PURPOSE OF REPORT AND POLICY CONTEXT:**

- 1.1 Following its establishment in May 2014, the Greater Brighton Economic Board agreed an Investment Programme and Work Plan aimed at promoting and delivering a vibrant City Region economy. To date, the Investment Programme has successfully secured approximately £83m of City Deal and Growth Deal funding for the Greater Brighton City Region.
- 1.2 In response to the current national policy debate on place-based devolution, city and county regions across the Country are reviewing their economic strategies. The implications of the devolution debate for the Greater Brighton City Region and the wider Coast to Capital Local Enterprise Partnership area now require further exploration. If a coherent position on devolution is not developed in advance of the upcoming general election, the City Region may risk becoming disadvantaged in terms of its powers and funding the in future.
- 1.3 This report proposes the next steps for the Greater Brighton Economic Board. These are focused on developing the City Region's long-term economic priorities and goals and on exploring options for new delivery models for services relating to economic development and growth, to ensure that the City Region partners have the continued capacity to deliver. The timings of these discussions are key, to allow the City Region to seize any opportunities that are created following the upcoming general election.

2. RECOMMENDATIONS:

- 2.1 That the Greater Brighton Economic Board:
 - (1) Develops, in consultation with stakeholders, the City Region's long-term economic priorities and goals, building on the evidence base relating to the City Region's economy, housing market and transport system that is currently being developed by Nathaniel Lichfield & Partners (NLP).
 - (2) Develops draft policy proposals for a coherent and sensible devolution proposition for the City Region, which supports the delivery of the long-term economic priorities and goals and ensures that the Greater Brighton local authorities are best able to collaborate to maximise economic development and regeneration.

- (3) Assesses and recommends options for the most effective delivery model for the services relating to the City Region's economic growth, including the possible identification of additional shared services and the appraisal of different models of service delivery, to ensure that the Greater Brighton partners have the continued capacity to deliver.

3. CONTEXT/ BACKGROUND INFORMATION:

- 3.1 The Greater Brighton Economic Board was established in May 2014, as part of the City Deal agreement. As outlined in Section 1.1, the Board's Investment Programme has successfully secured approximately £83m of City Deal and Growth Deal funding for the City Region in its first year.
- 3.2 Whilst City Deals and Growth Deals have been a positive success for the City Region, they are widely viewed as precursors to future devolutionary settlements between Government and city regions. Many city region partnerships and Local Enterprise Partnership (LEP) areas are therefore now exploring how they might respond to the current public policy debate on place-based devolution, to ensure that they can maximise any opportunities that might arise after this year's general election.
- 3.3 Following Scotland's independence referendum, there has been a significant acceleration in discussions about devolution in the UK. At the Autumn Statement, the Chancellor said that the 'door is open' for cities and counties to follow Greater Manchester, but announced little in terms of the devolution of powers and funding to city regions. However, it is understood that some counties and city regions - such as Birmingham, Leeds, Sheffield, Cornwall, Derbyshire, Cambridgeshire/Cambridge and Hampshire/Portsmouth/Southampton – are continuing to explore opportunities for negotiating a devolution package.
- 3.4 The Key Cities Group – which comprises 23 mid-sized cities, including Brighton & Hove – has developed a ['Charter for Devolution'](#). The Group is now considering how best to respond to the devolution agenda and has recently commissioned Respublica to develop a proposition for some devolution to the Key Cities.
- 3.5 In addition, it is understood that the following local activity has or is taking place in response to the devolution agenda:
- Brighton & Hove City Council agreed a Notice of Motion on Devolution at its Full Council meeting on 11 December 2014. ;
 - Some West Sussex district and borough councils have agreed a business rates pooling arrangement with West Sussex County Council;
 - Adur District Council and Worthing Borough Council are working with Coastal West Sussex authorities and West Sussex County Council on a range of initiatives and programmes, including working collaboratively with West Sussex County Council on the future investment, planning and delivery of a significant regeneration portfolio and working with Coastal West Sussex authorities on the future priorities and delivery of the coastal visitor economy;
 - Members of the SE7 are commissioning work to explore the 'cost of success' - the additional social and infrastructure burden that falls to the South East

region as a result of its economic strength and continued growth. This work, which will be led by West Sussex County Council, will identify priorities to address needs for investment or change and opportunities for dealing with these jointly. Any work carried out by the Greater Brighton Economic Board would need to compliment and add value to the analysis and conclusions drawn from this work that will be commissioned by the SE7.

- Local Enterprise Partnerships are looking ahead to changes that may occur after the general election, including whether a new Government might want to make changes to the role and coverage of Local Enterprise Partnerships. The Coast to Capital Local Enterprise Partnership is talking to its neighbours in the South East, so that it will be best placed to deliver the economic priorities for the region.

3.6 Whilst the extent to which the Scottish agreement or the 'Manchester Model' will be transferable to other areas is uncertain, the implications of the devolution debate for the Greater Brighton City Region require further exploration if it is to keep pace with other city regions.

3.7 It is proposed that the Greater Brighton City Region should now begin to develop clear and sensible long-term economic goals and policy proposals that are suitable for its local circumstances. This will enable the City Region to:

- Understand the collective aims of the City Region and the current mechanisms, powers and funds for achieving them;
- Set out proposals for addressing any constraints that are preventing the City Region from reaching its economic potential. Proposals might include access to funds, transfer of powers, or new ways of managing those funds and powers;
- Firmly articulate its 'asks' of the next Government and effectively lobby, at local and national level, with strong policy proposals that are robust in their evaluation (including forecasted benefits);
- Be in a strong position to negotiate new funding with HM Treasury and with Coast to Capital Local Enterprise Partnership following the general election, a process that is likely to continue to be highly competitive, and ultimately;
- Have a clear plan for how it will strengthen and boost the local and national economy.

3.8 It is important that the next steps for the City Region are developed to compliment and not conflict with the work that is taking place to support the economy at a regional and sub-regional level. This will include ensuring that the emerging priorities align effectively with the economic policy priorities of other bodies, in particular the Coast to Capital Local Enterprise Partnership, the SE7 and county regions.

Ensuring City Region Partners have the Capacity to Deliver

3.9 Local government continues to experience rapid and profound reductions in its budgets and, as these tighten, its non-statutory functions – including economic development – are increasingly at risk of becoming secondary to its social duties. Paradoxically, it is also becoming more important that city regions take action to grow their economies and, in turn, their budgets to reduce reliance on Government funding.

- 3.10 If the City Region is to continue to be successful in securing public and private investment, it will need to demonstrate that its partners continue to have the capability and capacity to deliver a complex and ambitious Investment Programme.
- 3.11 In July 2014, the Greater Brighton Economic Board requested the Greater Brighton Officer Programme Board to assess resource requirements and to provide streamlined programme management, performance monitoring, audit and risk management arrangements. The Greater Brighton Economic Board recognised that there may be a need to explore ways of sharing capacity across the local authorities, to ensure that appropriate resources are invested in both the delivery of projects and the development of the future project pipeline.
- 3.12 It is proposed that the Greater Brighton partners now explore options for new models of service delivery that maximise their capabilities and avoid what could be an impossible situation – being responsible for supporting local economic growth but with insufficient tools and capacity to deliver this.
- 3.13 The options appraisal would assess the various service delivery models, with the aim of maximising efficiency – by improving and streamlining service provision and delivery to better support sustained economic growth across the City Region. This could include exploring opportunities for additional shared services and new models of service delivery in relation to economic development, regeneration, strategic planning, infrastructure, housing, transport, employment & skills, and business support.

Establishing the Evidence Base

- 3.14 To support the development of a five year plan for the Greater Brighton City Region, Nathaniel Lichfield & Partners were appointed in November 2014 to prepare background papers and an evidence base for the economic geography of the City Region. The back ground papers will include an analysis of both Greater Brighton and the wider Greater Brighton & Coastal West Sussex area. The three background papers will cover:
- The City Region economy;
 - The City Region housing market, and;
 - The City Region transport system.
- 3.15 The consultant team will present their final report to the Greater Brighton Economic Board in April 2015. They will also discuss their initial findings with the Board in February 2015. A cross-authority steering group has been established to oversee the work.
- 3.16 The background papers will provide the evidence base for the next stage of the development in the Greater Brighton initiative.

Next Steps for the Greater Brighton City Region

- 3.17 It is proposed that an independent consultancy team be procured, via an open and competitive tendering process, to develop:
- The City Region's long-term economic priorities and goals;

- Proposals for a coherent proposition for sensible devolution that supports the delivery of these economic goals, and;
 - Options for the most effective delivery model for services relating to City Region economic development and growth.
- 3.18 The scope of the work will be limited to exploring and developing a devolution proposition and a new service delivery model that builds on the success of the Greater Brighton Economic Board's work to date. The work will be focused on ensuring that the Greater Brighton local authorities are best able to collaborate across the City Region, to maximise economic development and regeneration.
- 3.19 The consultancy team will be required to:
- 3.19.1 Complete a comprehensive SWOT analysis of current City Region activity, including national and international benchmarking. This analysis should be informed by the evidence base that is currently being developed by Nathaniel Lichfield & Partners.
- 3.19.2 Develop, in consultation with stakeholders, the area's long-term economic priorities and goals. This should have regard to the Coast to Capital LEP Strategic Economic Plan, wider strategies such as work commissioned by the SE7, and the three main political parties' national strategies for growth
- 3.19.3 Set out proposals for addressing any constraints that are preventing the City Region from reaching its economic potential. Proposals might include access to funds, transfer of powers, or new ways of managing those funds and powers;
- 3.19.4 Develop, in consultation with local experts, draft policy proposals. These must clearly articulate the benefits and risks to both the area and the Exchequer and be informed by national learning and research.
- 3.19.5 Develop, in consultation with local authority managers, proposals for a strong and streamlined delivery function. This could include the identification of possible additional shared services and functions and a review of management and staffing structures, for which skills requirements must be mapped and opportunities to bring-in private sector expertise explored.
- 3.19.6 Develop a draft transition plan, which outlines the steps that need to be taken to implement the report recommendations.
- 3.20 It is proposed that a specifically created Steering Group be established, with responsibility for the day-to-day oversight and management of this work. It is recommended that the Steering Group comprise senior officers from: Adur & Worthing Councils; Brighton & Hove City Council; Lewes District Council; Mid Sussex District Council; East Sussex County Council; West Sussex County Council and the Coast to Capital Local Enterprise Partnership, as well as business and academic partners as appropriate.
- 3.21 It is proposed that 40% of the cost of the commission be funded by Brighton & Hove City Council and that the remaining 60% be funded in equal measure by Adur & Worthing Councils, Lewes District Council, Mid Sussex District Council, and the Coast to Capital Local Enterprise Partnership (12% each). It is

estimated that this work cost between £30-50,000 and it is proposed that 50% of the budget be allocated ahead of the general election and that, post May 2015, the Steering Group and the Economic Board assess the need for a further stage to reflect the new Government's priorities. The funding contribution for this commission would be in addition to the annual contribution that partners pay for the administration of the Economic Board.

Timetable

3.22 The high-level milestones can be summarised as follows:

- Proposal and scoping paper presented to Greater Brighton Economic Board – 13 February 2015
- Steering Group established and funding contributions agreed – mid-February 2015
- Invitation to Tender developed and released – mid-February 2015
- Consultant team procured – end-February 2015
- Review undertaken and recommendations reported – March to April 2015

3.23 Following the local and general elections in May 2015, the proposals may need to be reviewed and refined to reflect the latest thinking and direction of travel. The creation of a detailed transition plan and robust programme governance arrangements will be fundamental to obtaining the necessary approvals to implement. It is proposed that this falls outside of the scope of the current commission.

4. CONCLUSION:

4.1 It is recommended that this next stage in the progression of the Greater Brighton City Region should involve commissioning an independent consultant team to develop:

- The City Region's long-term economic priorities and goals;
- Proposals for a coherent proposition for sensible devolution that supports the delivery of these economic goals, and;
- Options for the most effective delivery model for services relating to City Region economic growth.

4.2 The City Region has a strong foundation on which to build. Its long history of partnership working was formalised in 2014, through the agreement of the Greater Brighton City Deal with Government, the creation of the Economic Board – a joint-committee that has been formally recognised by Government – and the subsequent establishment of the Investment Programme.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

5.1 The cost of appointing the independent consultancy team will be met through a contribution from each of the local authority members of the Greater Brighton Economic Board, and the Coast to Capital LEP, with B&HCC financing up to 40% of the projected £30,000 to £50,000 costs and the remaining members

contributing up to 12% each. The consultancy team will be appointed through an open tender process.

Finance Officer Consulted: Rob Allen, Principal Accountant, BHCC
Date: 02.02.15

Legal Implications:

- 5.2 The Steering Group and independent consultant team will review the legal implications arising. These will no doubt include the specific issues arising from the particular actions proposed in the Charter and the legislative changes needed.

Lawyer Consulted: Bob Bruce, Deputy Head of Law BHCC
Date: 27.01.15

Equalities Implications:

- 5.3 None.

Sustainability Implications:

- 5.4 None.

Any Other Significant Implications:

- 5.5 None.

SUPPORTING DOCUMENTATION

Appendices:

None.

Background Documents

1. Coast to Capital Strategic Economic Plan
2. Greater Brighton Economic Board Investment Programme Brief

Subject:	Coast to Capital European Structural & Investment Funds 2014 – 20		
Date of Meeting:	13 February 2015		
Report of:	Chair, Greater Brighton Officer Programme Board		
Contact Officer:	Name:	Nick Hibberd	Tel: 29-3756
	Email:	nick.hibberd@brighton-hove.gov.uk	
LA(s) affected:	All		

FOR GENERAL RELEASE**1. PURPOSE OF REPORT AND POLICY CONTEXT:**

- 1.1 This report provides an update on European Structural & Investment Fund (ESIF) funding in the Coast to Capital Local Enterprise Partnership (C2C LEP) area, including a summary of the thematic priorities, match funding requirements and the likely timescales.
- 1.2 Much of the information contained within this report is subject to change, as it is dependent on continuing negotiations between the UK Government and the European Commission on the content, budget, outputs, results and governance of the England-wide programmes.
- 1.3 This report also provides information on the C2C ESIF Committee. The C2C LEP is seeking a Greater Brighton representative and alternate to sit on this committee.

2. RECOMMENDATIONS:

- 2.1 That the Greater Brighton Economic Board (GBEB):
 - (1) Notes the update on the C2C ESIF Programme;
 - (2) Agrees the nomination of the Chair of the Brighton & Hove Economic Partnership as the Greater Brighton representative on the C2C ESIF Committee;
 - (3) Agrees the nomination of the Director of the Shoreham Port Authority as the Greater Brighton alternate on the C2C ESIF Committee, and;
 - (4) Agrees to task the Greater Brighton Officer Programme Board with continuing to develop a pipeline of ESIF projects, working with partners in Greater Brighton and across the wider C2C LEP area.

3. CONTEXT/ BACKGROUND INFORMATION:

- 3.1 The C2C ESIF Strategy sets out the priorities for using the £62.1m C2C LEP area allocation for the three funds during the 2014-20 programming period:

- £28.7m European Regional Development Fund (ERDF) – supporting businesses;
- £28.7m European Social Fund (ESF) – supporting people ‘towards work’ and ‘in work’, and;
- £3.8m European Agricultural Fund for Rural Development (EAFRD).

3.2 The C2C ESIF Strategy, a component of the C2C Strategic Economic Plan, is based on 13 priorities identified through an economic assessment and extensive partner consultation, including support for:

- SME innovation and R&D, through supporting university and SME collaboration;
- Business competitiveness including support for start-ups and growth companies, for internationalisation and for businesses in our priority sectors and their supply chains;
- Adoption of low carbon technologies and solutions;
- Skills to support future growth including higher level skills and intermediate skills for our priority sectors and other sectors of importance;
- Employment-focused social inclusion initiatives for those in target groups and communities, and;
- Support for the rural economy and for rural businesses including tourism and forest enterprises.

An overview of the 13 priorities across the three Funds is contained in Appendix 2. The full C2C ESIF Strategy and an Executive Summary can be accessed at <http://www.coast2capital.org.uk/>.

3.3 ESIF funding is accessed through open and competitive bidding processes. The C2C ESIF Committee (cf 3.7) will be the main instrument for deciding how the ESIF funds are spent. Contracting will be between project delivery organisations and the Government Departments that are responsible for the funds i.e. the ‘Managing Authorities’ (MA) for ESIF (DCLG, DWP and Defra). The MAs will come together to form Local Growth Teams to liaise with LEPs, provide a secretariat function for the LEP area ESIF Committees, and provide guidance and support for bidding organisations.

3.4 Government guidance sets out the main steps for disbursing the ESIF funds:

- LEP and MAs work together on the Local Implementation Plan, including developing Specifications for Calls for Projects to deliver the ESIF Strategy and the targets and outcomes;
- ESIF Committee agrees Scope and Timing of Calls in the Implementation Plan;
- ESIF Committee MA publishes an agreed Call for Projects e.g. SME business support, employability support;
- Potential project deliverer (applicant) submits an Outline Application;
- MA assesses the Outline Application against core criteria;
- Committee assesses the Outline Application against strategic fit, VFM etc;
- If agreed, MA invites applicant to work up Full Application;

- MA undertakes full Technical Appraisal. If eligible and compliant, proposal goes back to ESIF Committee for assessment and review / agreement;
 - If endorsed by MA and Committee, project is selected, and;
 - MA issues contract and delivery begins.
- 3.5 There are two routes to access the funding, which are generally referred to 'direct bidding' and 'opt-in'. Please see Appendix 3 for the process map for 'direct bidding'. ERDF and ESF both require match funding at 50% of the total eligible project costs. Match funding can be public or private, and in-kind contributions (including volunteer time) are unlikely to be eligible. For ESF, Government Departments and Agencies have provided LEPs with the opportunity to 'opt in' to offers of match funding. The aim is to reduce administration and remove the obstacles relating to identifying and securing match funding i.e. under the ESF opt-in route, successful project delivery organisations will access 100% funding. The C2C LEP has taken up the DWP, SFA and BIG Lottery offers, with a proportion of ESF left available via the direct bidding route, and stated that C2C opt-in arrangements will be reviewed after the first two years. The negotiations with the opt-in organisations are on-going.
- 3.6 The ESIF Strategy will be implemented through issuing calls for projects and well-defined call specifications are crucial in ensuring successful implementation. C2C LEP and delivery partners held three thematic workshops (skills, social inclusion & employment, and business support) in November 2014. Feedback from these events is being evaluated, and a detailed implementation plan will be reviewed by the ESIF Committee in February 2015.
- 3.7 C2C LEP has been charged with setting up the local governance structures for the ESIF programme. The C2C ESIF Committee has been established, with representation from a wide range of partners including:
- Local Enterprise Partnership;
 - Local Authorities;
 - Business partners including social enterprises;
 - Voluntary and community Sector;
 - Equalities and non-discrimination;
 - Environment and rural interests;
 - Trades Unions;
 - Higher Education, and;
 - MAs (DCLG, DWP) and BIS.
- 3.8 The C2C ESIF Committee is responsible for ensuring the C2C ESIF Strategy is delivered and will consider calls for projects and project proposals to ensure strategic fit. It will decide, along with the MAs for each of the funds, which projects are approved. It will also have a role in monitoring and evaluation of progress towards the aims and targets in the strategy and implementation plan.
- 3.9 The C2C ESIF Committee does not report into the C2C LEP Board; it is a sub-committee of the national Programme Monitoring Committee. The C2C ESIF Committee met for the first time on 5 December 2014, in shadow form. The next meeting is scheduled 25 February 2015. The C2C ESIF Committee will be

formally constituted once the Operational Programmes for ERDF, ESF and EAFRD have been signed off by the European Commission.

- 3.10 The C2C LEP has invited Greater Brighton to nominate a C2C ESIF Committee representative and alternate. It is proposed that the Chair of the Brighton & Hove Economic Partnership and the Development Director of Shoreham Port Authority be nominated as the Greater Brighton representative and alternate respectively.
- 3.11 LEPs and their partners cannot start local delivery until the UK Government and the European Commission reach agreement, on the England-wide Operational Programmes. The latest estimate from the Government is that this approval will be obtained in February/March 2015, with first calls for projects in March-May 2015. It is unlikely that project delivery would start before late autumn 2015.
- 3.12 In the meantime, Greater Brighton partners are starting to share potential ESIF project ideas. To date, partners have had internal discussions on potential bids and the next step is to discuss these at a Greater Brighton level.
- 3.13 Much of the above information has been provided by Coast to Capital LEP. Please see Appendix 1 for a more detailed update from C2C LEP on ESIF in the C2C area.

4. CONCLUSION:

- 4.1 It is recommended that the Greater Brighton Officer Programme Board continues to develop a pipeline of ESIF projects (to include full business cases), working with partners in Greater Brighton and the C2C LEP area, to enable the City Region to successfully participate in the ESIF competitive bidding process.
- 4.2 The C2C LEP has invited Greater Brighton to nominate a C2C ESIF Committee representative and alternate. The C2C ESIF Committee will be responsible for ensuring the C2C ESIF Strategy is delivered and will consider calls for projects and project proposals to ensure strategic fit. It will decide, along with the MAs for each of the funds, which projects are approved. It will also have a role in monitoring and evaluation of progress towards the aims and targets in the strategy and implementation plan. It is proposed that the Chair of the Brighton & Hove Economic Partnership is the representative on the C2C ESIF Committee and that the Development Director of the Shoreham Port Authority is the alternate.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The delivery of projects under the European Structural & Investment Fund in the Coast to Capital Local Enterprise Partnership will be subject to detailed business cases which will include the identification of any match funding that may be required and also strict procurement processes. Paragraphs 3.3 to 3.5 and Appendix 3 detail the process for prioritising the funding and the delivery of the £62.1m C2C LEP area allocation.

Finance Officer Consulted: Rob Allen, Principal Accountant, BHCC

Date: 29.01.15

Legal Implications:

- 5.2 As set out above, the C2C ESIF Committee will be formally constituted in due course and the recommendations include Greater Brighton Economic Board's representation therein. In the meantime bids and projects can be worked up.

Lawyer Consulted: Bob Bruce, Deputy Head of Law BHCC

Date:28.01.15

Equalities Implications:

- 5.3 No equalities implications have been identified at this stage of the process. As the business cases for individual projects are developed, lead partners will be asked to develop an Equality Impact Assessment on their project if appropriate.

Sustainability Implications:

- 5.4 None

Any Other Significant Implications:

- 5.5 None

SUPPORTING DOCUMENTATION

Appendices:

Appendix 1: Coast to Capital LEP ESIF Update 13 January 2015

Appendix 2: Overview of 13 Priorities

Appendix 3: Process Map for 'Direct Bidding'

Background Documents

None



European Structural and Investment Funds Update

13th January 2015

1. Introduction

Our European Structural and Investment Funds Strategy sets out our priorities for use of our £61.2m allocation for the three funds:

- £28.7m European Regional Development Fund (ERDF),
- £28.7m European Social Fund (ESF) and
- £3.8m European Agricultural Fund for Rural Development (EAFRD) during the programming period 2014 to 2020,

This includes support for:

- SME innovation and R&D, through supporting university and SME collaboration;
- Business competitiveness including support for start-ups and growth companies, for internationalisation and for businesses in our priority sectors and their supply chains;
- Adoption of low carbon technologies and solutions;
- Skills to support future growth including higher level skills and intermediate skills for our priority sectors and other sectors of importance;
- Employment-focused social inclusion initiatives for those in target groups and communities;
- Support for the rural economy and for rural businesses including tourism and forest enterprises.

2. Update on UK Government negotiations with EC

We cannot begin any local delivery until the UK Government and the European Commission reach agreement. Although the UK's overarching Partnership Agreement has recently been signed off, the Operational Programmes (OPs) for each of the three funds are subject to varying degrees of delay. It was hoped that agreement would be reached last autumn but it now seems that it will probably be early this year (2105).

It seems that the Commission has raised a number of concerns about the UK's OPs including the number and scope of the proposed outputs as well as queries about the use of the funds for certain types of activities for example higher level skills. There is a possibility that ESIF Strategies may have to change therefore and it is highly likely that output targets will be increased. The Government is coming under pressure from a variety of sources including

the LEP Network and the Local Government Association to resolve these issues as soon as possible so that implementation plans can be finalised.

The latest indications are that the OPs will be signed in February or March 2015. If this is the case, the earliest date for calls might be issued will be April to May 2015. Allowing three months for approval of applications, technical appraisal, agreement and contracting processes to be carried out, project delivery is unlikely before late autumn 2015.

3. The Coast to Capital ESIF Committee

The LEP has been charged with setting up the local governance structures for the ESIF. We have set up a shadow Coast to Capital ESIF Committee for the LEP area. When the Operational Programmes are agreed the Committee will be formally constituted as a sub Committee of the national Programme Monitoring Committee and part of the EC's ESIF governance structure. As such, it is not part of the LEP's governance structures or a Sub Committee of the LEP Board. Its membership is prescribed by the EC's Code of Conduct on Partnership and includes representatives from a wide range of partners including:

- Local Enterprise Partnership
- Local Authorities
- Business partners including social enterprises
- Voluntary and community Sector
- Equalities and non-discrimination
- Environment and rural interests
- Trades Unions
- Higher Education
- Managing Authorities and BIS

The ESIF Committee will be responsible for ensuring the Coast to Capital ESIF Strategy is delivered and will consider calls for projects and project proposals to ensure strategic fit. It will decide, along with the Managing Authorities for each of the funds, which projects are approved. It will also have a role in monitoring and evaluation of progress towards the aims and targets in the strategy and implementation plan.

4. Accessing funding

Funding is subject to European open procurement rules and is therefore accessed through open and competitive bidding processes. There are also governance requirements for ESI Funds which have a bearing on how they are distributed:

1. The local ESIF Committee for Coast to Capital will be the main instrument for deciding how the ESI Funds are spent. (See section above on the local Committee).
2. Contracting with project delivery organisations will be handled by the Government Departments responsible for the funds, also known as the

Managing Authorities (MAs) who will form Local Growth Teams to liaise with LEPs.

The main stages in the process for disbursing the ESI Funds are as follows:

- I. LEP and MAs work together on the Local Implementation Plan including developing Specifications for Calls for Projects to deliver the ESIF Strategy and the targets and outcomes
- II. ESIF Committee agrees Scope and Timing of Calls in the Implementation Plan
- III. MA publishes an agreed Call for Projects e.g. SME business support, employability support
- IV. Potential project deliverer (applicant) submits an Outline Application
- V. MA assesses the Outline Application against core criteria
- VI. Committee assesses the Outline Application against strategic fit, VFM etc.
- VII. If agreed, MA invites applicant to work up Full Application
- VIII. MA undertakes full Technical Appraisal. If eligible and compliant, proposal goes back to ESIF Committee for assessment and review/ agreement
- IX. If endorsed by MA and Committee, project is selected
- X. MA issues contract and delivery begins

6. Match Funding

ERDF and ESF both have to be matched. The intervention rate is 50% in more developed regions such as ours.

ERDF

For ERDF match funding is supplied by applicants and partners; the total project costs are equal to the ESI Funding and the match combined. Match funding can be either **public** (i.e. from an organisation that receives over 50% of its funding from government) or **private** from a private sector organisation. The following types of funding are eligible as match, provided that they directly contribute to the project costs:

- Cash payments going through the accounts of project applicant and /or deliverer,
- Salaries of members of staff assigned to the project by the lead applicant or named delivery organisation,
- Private sector company (including social enterprise) contributions contributing to the total eligible costs,
- Actual salary costs of professional services e.g. accountancy.

N.B. In-kind contributions, including volunteer time, are usually ineligible.

Opt-ins arrangements (ESF only). LEPs have been given the opportunity to 'opt in' to a number of offers from Government departments and their agencies to provide match funding for the programmes. For ESF, the opt-in organisations are DWP, SFA and BIG Lottery. Our approach has been to take up opt-in offers for the first two years for a substantial proportion of ESF,

leaving some available for direct local bidding, whilst we develop local delivery capacity and also test the ability of the opt-in organisations to deliver what we want locally. Discussions with the opt-in organisations are ongoing.

In the case of opt-ins, the match will be provided by the opt-in organisations and so the applicant does not have to concern themselves with where match will come from. DWP and SFA will provide programme-based match as in the previous co-financing model. BIG Lottery will provide actual cash match for the project.

For non opt-in funding, applicants will need to provide their own match, subject to the conditions above.

5. Developing Specifications and Calls for Projects

The ESIF Strategy will be implemented through issuing Calls for Projects. Specifying the content and type of Calls is therefore key to the successful implementation of the Strategy.

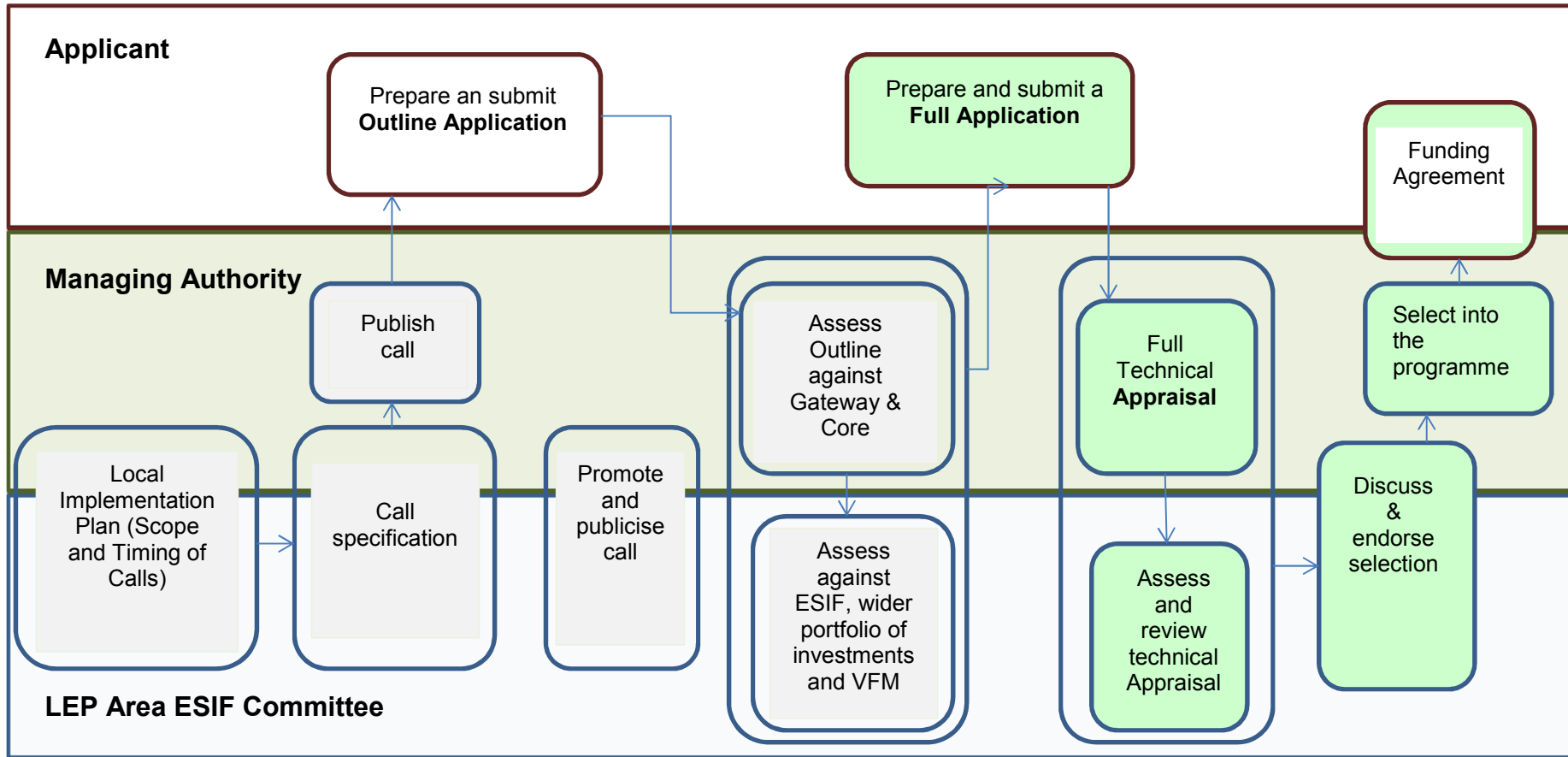
We have undertaken a series of themed workshops on business support, skills and social inclusion & employment. The templates for these calls were also open for further comment and input from key stakeholders. We are currently evaluating the input from this exercise which broadly confirmed our approach to call specification and will be producing a detailed implementation plan for consideration by our ESIF Committee in February.

Appendix 2: Overview of 13 Priority Areas

European Regional Development Fund (ERDF) Summary 2014-2020									
Priority Action (PA)	% per PA	£s 2014	£s 2015	£s 2016	£s 2017	£s 2018	£s 2019	£s 2020	£s Total
1. Promote SME/HEI/public sector collaborative research and innovation and commercialisation, including collaboration with HEIs and local business research and innovation institutes, support for graduate enterprises, spin-outs and open innovation, within and across our five priority sectors and the eight great technologies.	25	0	1032577	1175991	1125796	1082772	1355258	1398282	7170675
2. Develop growth capacity and ambition for SMEs and strengthen their supply chains in our priority sectors and clusters, and in the clean green and marine industries in priority areas. Provide intensive support for potential high growth businesses in sectors of economic significance e.g. land based businesses, tourism, food and drink through promoting innovation and other high performance practices and enabling investment readiness and much greater internationalisation.	25	0	1032577	1175991	1125796	1082772	1355258	1398282	7170675
3. Improve business support for all stages of SME development and growth including support for business start-up, leadership and management, innovation and internationalisation, using private and public sector providers and provide business start-up support focussed on the needs of underperforming areas and sections of the community.	30	0	1239093	1411189	1350955	1299326	1626309	1677938	8604810
4. Provide support for SMEs to deploy low carbon solutions and technology transfer and promote adoption of low carbon technologies in significant sectors e.g. horticulture and transport where there will be the greatest impact on developing the wider low carbon economy. Build the market for the LCEGS sector and its supply chain and support its growth. Support the development of low carbon and renewable energy such as wood fuels.	20	0	826062	940793	900637	866218	1084206	1118625	5736540
Total ERDF	100	0	4130309	4703963	4503184	4331088	5421030	5593127	28682700

Priority Action (PA)	%	£s 2014	£s 2015	£s 2016	£s 2017	£s 2018	£s 2019	£s 2020	£s Total
5. Develop innovative, longer interventions that move from pre-work support for those in target groups and communities, e.g. rural, through to sustained employment, including working with employers to understand and help them meet the needs of LTU, NEETs, NEETs 18+ younger and older workers and others.	10	0	413031	470396	450318	433109	542103	559313	2868270
6. Assisting and supporting employment and self-employment and new employment models e.g. social enterprises for those in target groups including women and young people with few or no qualifications in rural, coastal and other areas with higher than average unemployment and deprivation.	15	0	619546	705594	675478	649663	813155	838969	4302405
7. Develop wrap-around, multi-agency support for the LTU, NEETs, NEETs 18+, younger and older workers, lone parents, disabled, families with complex needs and other target groups e.g. travel to work, in-work support, finance and debt management, alcohol harm reduction, skills training etc.	10	0	413031	470396	450318	433109	542103	559313	2868270
8. Increase social inclusion through developing innovative solutions including asset based community development, developing community leadership and capacity, innovative business models e.g. social enterprises and promoting informal and community learning	15	0	619546	705594	675478	649663	813155	838969	4302405
9. Develop higher level skills, including Leadership and Management, in our five priority sectors and other sectors of importance or potential growth in our economy, working with businesses, HE, FE, Sector Skills Councils and specialist providers as appropriate including remote and virtual learning.	25	0	1032577	1175991	1125796	1082772	1355258	1398282	7170675
10. Develop intermediate skills and technical skills for industries driving growth and in targeted development areas or other priority areas and encouraging those from target groups e.g. women, BAME to enter sectors where they are currently underrepresented.	25	0	1032577	1175991	1125796	1082772	1355258	1398282	7170675
TOTAL ESF	100	0	4130309	4703963	4503184	4331088	5421030	5593127	28682700

Appendix 3: Process Map for 'Direct Bidding'



Subject:	The Biosphere Board and Developing the Rural Economy		
Date of Meeting:	13 February 2015		
Report of:	Chair, Greater Brighton Officer Programme Board		
Contact Officer:	Name:	Nick Hibberd	Tel: 29-3756
	Email:	nick.hibberd@brighton-hove.gov.uk	
LA(s) affected:	All		

FOR GENERAL RELEASE**1. PURPOSE OF REPORT AND POLICY CONTEXT:**

- 1.1 The Brighton & Lewes Downs UNESCO World Biosphere area is developing a revised governance structure, to be able to effectively deliver its sustainable development agenda across diverse sectors and administrative areas.
- 1.2 A formal link to the Greater Brighton Economic Board is sought to better integrate environmental and socio-economic objectives for the City Region and work together to deliver improvements.

2. RECOMMENDATIONS:**2.1** That the Greater Brighton Economic Board:

- (1) Notes the importance of designated Biosphere status to the City Region economy and to promoting the sustainable economic growth of the City Region;
- (2) Requests that the proposed transitional shadow Biosphere Board takes forward a programme of work that seeks to maximise the economic benefits of Biosphere status alongside its environmental and social objectives;
- (3) Asks the shadow Biosphere Board to develop a pipeline of projects that support Greater Brighton's sustainable economic growth, and;
- (4) Considers the opportunity that Biosphere status represents in becoming the overarching 'brand identity' for the area; to drive sustainability, economic development (especially tourism), local civic pride, and applied research and development.

3. CONTEXT AND BACKGROUND INFORMATION:

- 3.1 The Brighton & Lewes Downs UNESCO World Biosphere site was designated by UNESCO's 'Man and the Biosphere' (MAB) programme in June 2014, becoming part of a global network of over 600 "sites of excellence" that seek to balance the needs of people and nature between socio-economic development and conservation and thus progress local sustainable development in practice.

- 3.2 The designation was the result of an application submitted to UNESCO by the Biosphere Partnership, which currently has over forty members from the public, community and private sector. A full list of members of the Partnership is attached as Appendix 1b.
- 3.3 Our Biosphere is notable for including a diverse tight-knit mix of environments, including major urban areas (one of only a handful of such sites worldwide), as well as being the first completely new site in the UK in almost 40 years and the first-ever Biosphere in South East England.
- 3.4 'Biosphere Reserves' are not statutory restrictive protected areas, but are places where people voluntarily work together in partnership to pursue "win-win" solutions that improve the quality of life and local economy, whilst enhancing the local environment.
- 3.5 All UNESCO Biosphere areas have three objectives, to:
- Conserve and enhance nature;
 - Support human development that is sustainable, and;
 - Encourage environmental knowledge, learning, awareness and engagement.
- 3.6 The Brighton & Lewes Downs Biosphere covers an area of 390 kilometres (150 square miles) of land and sea between the River Adur at Shoreham in the west and the River Ouse at Newhaven in the east. It extends north to the boundary of the South Downs National Park and southwards to include near-shore coastal waters. It thus brings together three distinct but connected environments:
- Countryside – part of the South Downs National Park;
 - Coast – extending 2 nautical miles out to sea, and;
 - City & Towns – Brighton & Hove, Shoreham-by-sea, Lewes, Newhaven, Peacehaven, Telscombe, Southwick and Shoreham Beach.
- 3.7 The Biosphere boundary covers much of the Greater Brighton economic area. A map showing the Biosphere boundary is attached as Appendix 2. Our Biosphere area is home to 371,500 people, as well as thousands of species of wildlife, and receives as many as 12 million visitors each year.

Biosphere Value for Sustainable Economic Growth of the Greater Brighton City Region

- 3.8 The Biosphere area covers the majority of the Greater Brighton economic area and is estimated to have an economic value of £7 billion.
- 3.9 Biosphere designation has significant potential to form the focus for not only environmental sustainability, but also for sustainable socio-economic development across the Biosphere area.
- 3.10 The local environment of our Biosphere is a primary economic asset, hence its conservation and sustainable management is vital to the future growth and success of the Greater Brighton economy.

- 3.11 The Biosphere environment provides many of the daily needs, in the form of “ecosystem services”, which are often taken for granted or undervalued by conventional economic analyses. Critical services that our local environment provides include:
- Water supply (of sufficient quantity and high quality), all of which comes from the chalk groundwater aquifer;
 - Local food from both land and sea, as well as wood fuel, that promotes distinctiveness and greater self-sufficiency;
 - Regulation of flooding and erosion through green space (‘green infrastructure’) and its sensitive management, buffering against increasing weather extremes;
 - Fresh air and open space, for health and recreation, and;
 - Attractive landscapes and diverse wildlife, acting as a draw for visitors and residents, providing pollination services and mitigating against pest outbreaks.
- 3.12 Our new ‘world-class’ Biosphere status provides an opportunity for more effective marketing of our City Region and its environmental qualities, to encourage visitor spend from tourism, promote local sustainable goods and services to both residents and visitors and attract new business investment in a high-quality location. It can also be used as a ‘unique selling point’ for external funding bids.
- 3.13 Tourism is the key economic sector where Biosphere status can be used to support development and diversification, including green and eco-tourism opportunities.
- 3.14 Many other Biosphere areas worldwide use this recognition as a marketing and branding tool in global tourism markets, with some countries particularly successful in doing so such as Sweden and Germany. Germany’s 15 Biosphere Reserves attract 65 million visitors each year and generate gross revenue of three billion euros, of which more than 100 million Euros can be attributed to their UNESCO Biosphere status specifically – a figure that far outweighs the public funding invested in managing them. Furthermore, a UNESCO survey in 2004 documented a diverse range of sites that are promoting “quality economies” locally, through marketing and branding of their goods and services in the sectors of agriculture and fisheries especially in addition to tourism.
- 3.15 At the same time as promoting the positives of our environment, the Biosphere is also focussed upon reducing negative socio-economic impacts by addressing environmental pollution by seeking more natural and sustainable solutions to reduce treatment costs and health impacts. A key example of this is our focus on improving groundwater quality through encouraging more sustainable land management by both farmers and urban managers.
- 3.16 It is essential to plan and invest strategically to increase the resilience of our environment and communities in the face of future environmental and social change, if we are to be able to maintain and develop our infrastructure and quality of life given the context of increasing impacts especially from climate change.

Biosphere Board Governance Proposals and Links with the Greater Brighton Economic Board

- 3.17 The Brighton & Lewes Downs Biosphere is undergoing a transition from a development proposal to a delivery programme. It is proposed to revise Biosphere governance to raise its profile and benefit from greater buy-in at senior level from key existing partners (on the Greater Brighton Economic Board), as well as attracting significant new partners (especially from the private sector). It is proposed that the Biosphere becomes the overarching environmental framework and body for the area, as an umbrella that links with diverse projects and groups. There is a need too to rationalise the number of existing partnerships involving local authorities (e.g. the City Sustainability Partnership and One Planet Living Board in Brighton & Hove), to avoid duplication and maximise efficiency.
- 3.18 Since establishing new arrangements and rationalising existing structures will take some time, a transition/shadow board will be set up for one year to oversee this change. It is proposed to start this change program in early 2015 to maintain momentum and be able to start delivering greater tangible benefits associated with the Biosphere as soon as possible. A diagram outlining the proposed revised governance structure is attached as Appendix 3 and a list of the proposed members of the transitional Board is attached as Appendix 4.
- 3.19 A formal link is proposed with the Greater Brighton Economic Board to promote understanding, co-operation and mutual benefit between the environmental and economic agendas for both policy and practice in the area. This is needed to help bridge the space between conventional understanding of our economic assets and the assets of our natural environment. In this way, the environment of the Biosphere can be fully valued and harnessed sustainably as an economic asset that is essential to the success of the Greater Brighton economy.
- 3.20 The Biosphere initiative has identified five key thematic priorities, based upon its five-year Management Strategy (2014-19), to directly add greatest value:
- Environmental awareness – of local people (especially children and young people);
 - Tourism & Recreation (visitors & residents) – economic & social development;
 - Green Infrastructure ('town to downs') – ecological networks, ecosystem services of green space;
 - Water (groundwater chalk aquifer, plus the coast) – water quality / quantity / public awareness, and;
 - Research & Monitoring – applied environmental studies (by our universities) that inform local management and development.
- 3.21 A Biosphere delivery plan is being developed that sets out a programme of potential projects based upon the above priorities, including the following significant examples:
- Development of the Biosphere brand, to engage local residents and develop a sense of civic pride and to promote the area as a destination for tourists as well as branding local sustainable produce (eg sea food);

- Development of a visitor guide based on the Biosphere brand for the area, which would include digital media as well as conventional publicity, marketing and interpretation (similar to the Jurassic Coast);
- A groundwater partnership project is underway with Southern Water, South Downs National Park and the Environment Agency;
- Joint funding bids – for example for environmental improvements, initial discussions have already taken place regarding an Interreg Channel funding bid with French partners;
- Coordination of Biosphere related research by Higher Education establishments, to help secure funding and promote the establishments as centres for excellence, and;
- A more integrated approach to environmental education with local schools, for example funding secured for work on the local water cycle.

4. CONCLUSION:

- 4.1 Biosphere designation has significant potential to form the focus not only for environmental sustainability, but also for sustainable socio-economic development across the City Region. The local environment of our Biosphere is the primary economic asset, hence its conservation and sustainable management is vital to the future growth and success of the Greater Brighton economy.
- 4.2 A formal link is proposed with the Greater Brighton Economic Board to promote understanding, co-operation and mutual benefit between the environmental and economic agendas for both policy and practice across the City Region.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The Biosphere Board will take responsibility for the allocation of resources for the delivery of the action plan. Activity will be funded from existing resources of partner organisations and additional funding required will be sourced through external fundraising. Any projects that proceed will be detailed in subsequent business cases and the financial implications reported separately to this board.

Finance Officer Consulted: Rob Allen, Principal Accountant, BHCC

Date: 02.02.15

Legal Implications:

- 5.2 Pending its permanent structure being agreed by the partners it is proposed that a Biosphere Board in waiting is set up so that momentum is not lost. There is an opportunity for the Greater Brighton Economic Board to influence the transitional arrangements.

Lawyer Consulted: Bob Bruce, Deputy Head of Law BHCC

Date: 20 January 2015

Equalities Implications:

- 5.3 No equalities implications have been identified at this stage of the process. As the business cases for individual projects are developed, lead partners will be asked to develop an Equality Impact Assessment on their project if appropriate.

Sustainability Implications:

- 5.4 Biosphere designation has significant potential to form the focus not only for environmental sustainability, but also for sustainable socio-economic development across the Biosphere area. The local environment of our Biosphere is the primary economic asset, hence its conservation and sustainable management is vital to the future growth and success of the Greater Brighton economy.

Any Other Significant Implications:

- 5.5 None.

SUPPORTING DOCUMENTATION

Appendices:

- Appendix 1: Full List of Biosphere Partnership Members
- Appendix 2: Map of Biosphere Boundary
- Appendix 3: Proposed Revised Governance Structure
- Appendix 4: List of Proposed Members of Transitional Board

Background Documents

None.

Appendix 1: Full List of Brighton & Lewes Downs Biosphere Partnership

Local Authorities:

Brighton & Hove City Council (LEAD)
Lewes District Council
Adur District Council
Horsham District Council
Mid Sussex District Council
East Sussex County Council
West Sussex County Council (tbc)
South Downs National Park Authority
Sussex IFCA
Newhaven Town Council
Lewes Town Council
Peacehaven Town Council
Telscombe Town Council
Ditchling Society (for Ditchling PC)
Hamsey Parish Council
East Chiltington Parish Council

National Statutory bodies:

Environment Agency
Natural England

Voluntary bodies:

Sussex Wildlife Trust
National Trust
RSPB
Butterfly Conservation Sussex
Friends of the Earth (Brighton & Hove)
Community Works (ex-CVSF B&H)
Railway Land Wildlife Trust, Lewes
South Downs Society
Brighton Peace & Environment Centre
Brighton & Hove Allotment Federation
Brighton & Hove Food Partnership
Brighton & Hove Wildlife Forum
HKD Transition
BioRegional

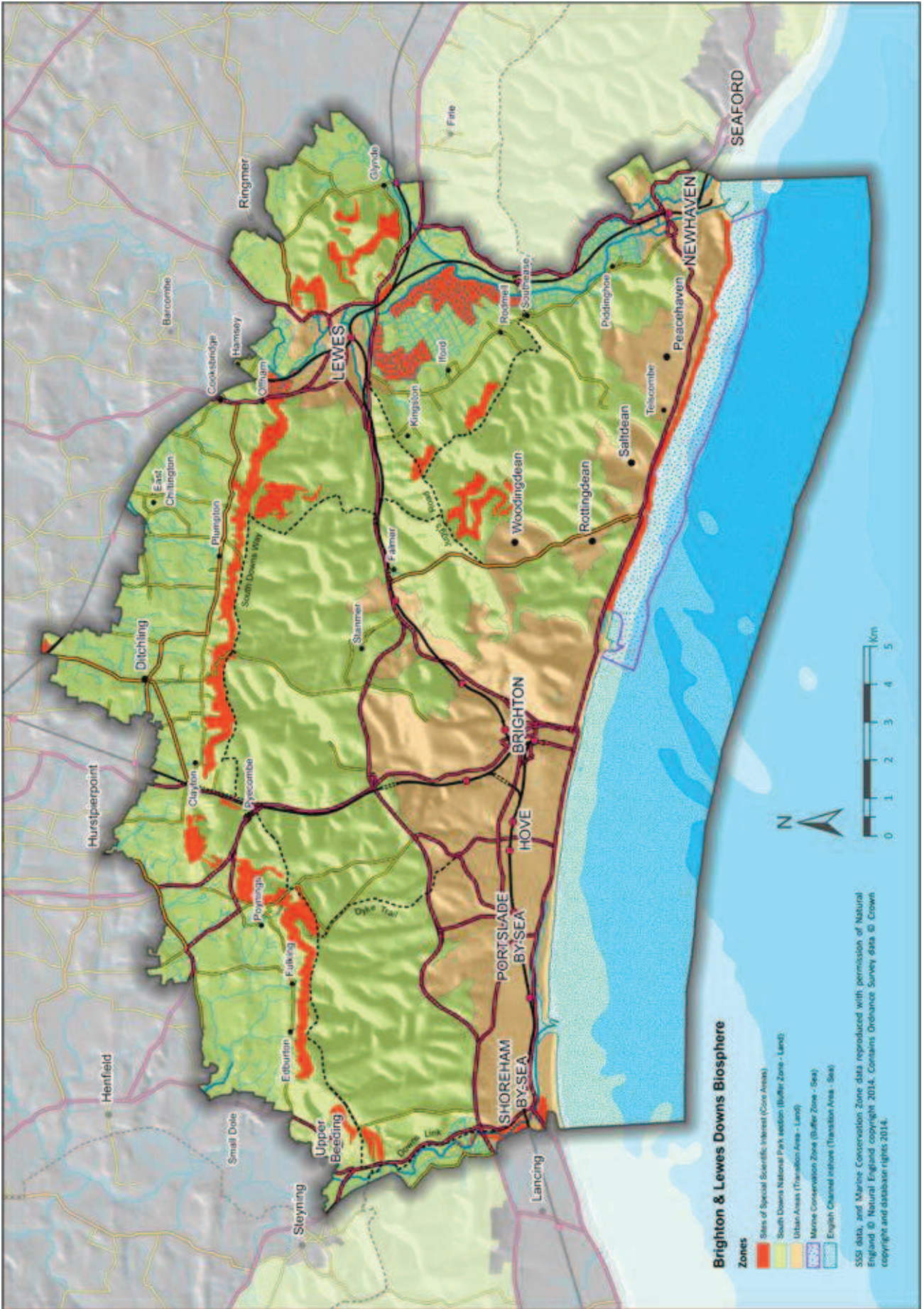
Education bodies:

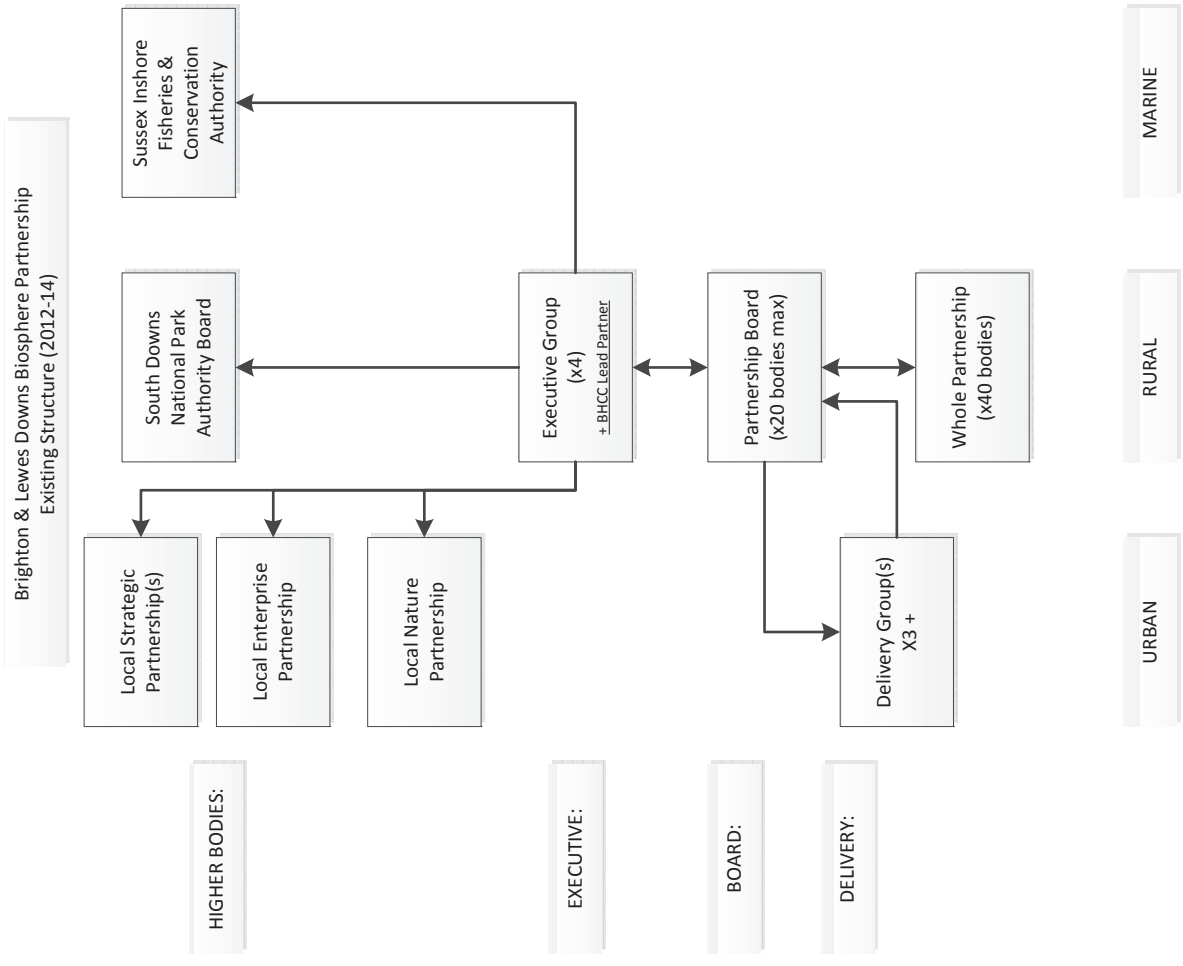
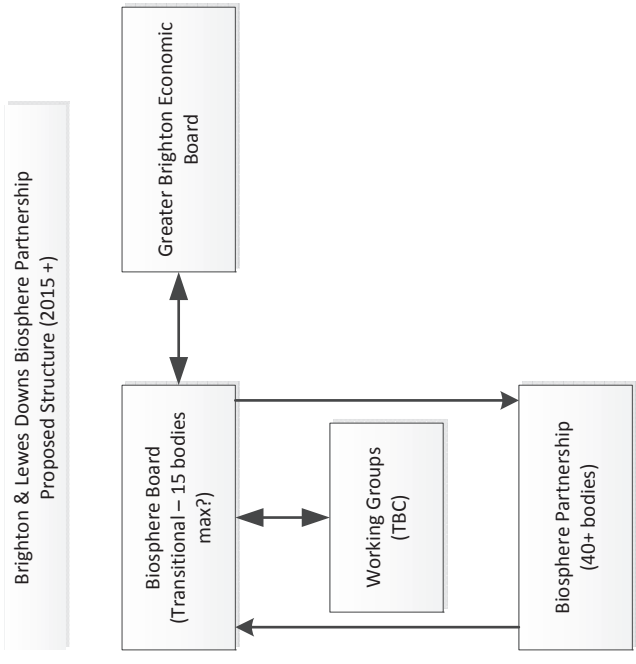
University of Brighton
University of Sussex
Plumpton College
Archaeology South-East, UCL
Dorothy Stringer High School

Private sector bodies:

Jurys Inn Brighton
Southern Railway Ltd
South East Water Ltd.

Brighton & Hove Bus Company
Shoreham Port Authority
So Sussex
Communities Matter





Appendix 4: Proposed Members of Transitional Biosphere Board (2015)

- Brighton & Hove City Council – Paula Murray (Facilitator)
- Adur & Worthing District Council – Scott Marshall (Director for the Economy)
- Lewes District Council – Gillian Marston (Director)
- South Downs National Park Authority
- Statutory environment bodies: Natural England + Environment Agency
- Marine sector: Sussex Inshore Fisheries & Conservation Authority
- Third sector organisations: Community Works; Brighton & Hove Food Partnership); + Lewes & Adur
- Education: University of Brighton; University of Sussex; + colleges/schools sector
- Tourism: i360; + University of Greenwich/Brighton
- Relevant Businesses: Southern Water; EON (tbc)
- Creative and Cultural sector: Arts and Creative Industries Commission
- Health sector organisation
- Transport sector expert
- + Communication and Engagement?

Subject:	Super Connected Cities Programme: Extension of Broadband Voucher Scheme		
Date of Meeting:	13 February 2015		
Report of:	Chair, Greater Brighton Officer Programme Board		
Contact Officer:	Name:	Nick Hibberd	Tel: 29-3756
	Email:	nick.hibberd@brighton-hove.gov.uk	
LA(s) affected:	All		

FOR GENERAL RELEASE**1. PURPOSE OF REPORT AND POLICY CONTEXT:**

- 1.1 This report outlines the proposal to continue the delivery of the Broadband Voucher Scheme into 2015/16 and to extend the boundary of the Scheme to incorporate the urban areas and business clusters of the Greater Brighton City Region.
- 1.2 Any proposal to extend the boundary of the Broadband Voucher Scheme will be subject to the agreement of Broadband Delivery UK (BDUK).

2. RECOMMENDATIONS:

- 2.1 That the Greater Brighton Economic Board:
 - (1) Agrees to the extension of the Broadband Voucher Scheme, to include the urban areas and business clusters of the Greater Brighton City Region, as outlined in Section 3.9 of this report, and;
 - (2) Supports Brighton & Hove City Council (BHCC) in seeking agreement from BDUK to extend the boundary of the Scheme, as part of the wider Greater Brighton Investment Programme, which aims to deliver a vibrant City Region economy.

3. CONTEXT/ BACKGROUND INFORMATION:

- 3.1 The Broadband Voucher Scheme was launched in 2014 and provides up to £3,000 (excluding VAT) to help small businesses, charities and voluntary organisations within Brighton & Hove to get faster broadband connections. A landlord or tenant sharing a commercial building can also pool vouchers together to pay for a new shared connection with a very high bandwidth. The Scheme uses Super Connected Cities funding from the Department for Culture Media and Sport (DCMS).
- 3.2 The Scheme aims to help local businesses to have, and to benefit from, a stronger digital/online presence. An improved internet connection can support a local business in the following ways:

- Improve business efficiency, enable efficient communication and help staff work more flexibly, saving time and money;
 - Save on the need for servers, by enabling the business to use cloud storage;
 - Increase reliability and ensure confidence in communications with suppliers and customers;
 - Improve capability to work in partnership and compete for larger projects and contracts, and;
 - Grow the business in new directions and be more competitive in local and international markets.
- 3.3 The voucher does not cover ongoing line rental or VAT on connection costs and the new connection must be in place for a minimum of six months.
- 3.4 The Scheme currently operates in 22 cities across the UK. In December 2014, all cities were invited to extend their current schemes beyond 31 March 2015 into the 2015/16 financial year and access a challenge fund of £40m.
- 3.5 In addition, cities may extend the geographical coverage of their existing scheme to address further areas of SME clusters and business parks within their local regions, including working in partnership with neighbouring cities and local authorities. This expansion may take place before April 2016, provided consents are in place with the relevant authorities and that sufficient funds are remaining within cities existing "up to" grant allocations. Cities should consult the list of cities invited to participate in the scheme and where possible work in partnership. BDUK's desire is to have as few processing centres as possible.
- 3.6 Where an existing city extends its footprint into a new urban area and administers vouchers on the new city's behalf, the funding will come from the SCCP cities' existing "up to" grant allocation, not from the new £40m. If a new city prefers to administer its own scheme outside an existing city scheme, then its claims will need to be to the £40m challenge fund.

Proposed Extension of Geographical Coverage of the Scheme

- 3.7 Following discussions at the Greater Brighton Officer Programme Board, it is proposed that the Broadband Voucher Scheme is extended to cover the urban areas and business clusters of the Greater Brighton City Region. This would align the Voucher Scheme to the functional economic area and enable the scheme to be allied to the Greater Brighton Business Support Programme and the Greater Brighton Investment Programme, as part of a seamless offer of business finance and support to deliver a vibrant City Region economy.
- 3.8 It is proposed that the Broadband Voucher Scheme is extended to cover the following areas:
- **Burgess Hill town centre** (and major business park) - covered by the post code RH15 and there are approximately 600 SME's in this post code. *Source Mid Sussex District Council;
 - **Lewes town centre and Newhaven town centre** - covered by postcodes BN7, BN8, BN9 and BN10 and the total number of SME's in Lewes District is 4163. *Source Lewes District Council;

- **Adur and Worthing** - covered by postcodes BN11, BN12, BN13, BN14, BN15, BN41, BN42, BN43 and BN99 and the total number of SME's in Adur and Worthing amount to 6475. *Source Nomis 2014.
- 3.9 The Greater Brighton City Region covers the city of Brighton and Hove and the districts and boroughs of Lewes, Adur, Worthing and Mid Sussex. It features a number of different and important areas, from the urban centres of Brighton and Hove, Worthing, Shoreham and Newhaven along the South Coast, to the South Downs National Park and the market towns of Lewes and Mid Sussex. The area is home to 677,000 people, 92% of whom live in urban areas, and it provides 283,000 jobs. The Greater Brighton economy is caught between a traditional coastal economy and a modern, high-tech economy. While it has some high-value industries – particularly its tech sector, creative industries, pharmaceuticals and insurance – more than half of all jobs in the area are in tourism, retail and public sector industries, well above the national average.
 - 3.10 In March 2014, the Economic Board agreed a City Deal with Government. The aim of this City Deal is to promote the growth of Greater Brighton's high-value industries, starting with its burgeoning creative-tech cluster, and reduce its reliance on lower value industries.
 - 3.11 By extending the Broadband Voucher Scheme to cover the urban areas of the City Region it would be aligned with other business finance and support programmes that operate at this level, as part of a seamless offer for Greater Brighton businesses.

Consultation with Greater Brighton Partners

- 3.12 Each Local Authority that is included in the proposed boundary extension has been consulted and has indicated their agreement to actively participate in the extended Broadband Voucher Scheme. The proposed extension of the Scheme was discussed at the December 2014 meeting of the Officer Board and agreement was given in principle, subject to Economic Board approval.
- 3.13 Whilst the Scheme will be administered by BHCC on behalf of the Greater Brighton City Region, each participating Local Authority has agreed to provide a named Officer to support the co-ordination, delivery, monitoring and marketing of the scheme.

4. CONCLUSION:

- 4.1 It is proposed that the Broadband Voucher Scheme be extended into 2015/16 and that its geographical coverage be widened to include the urban areas and business clusters of the Greater Brighton City Region. This will allow more of the City Region's businesses to take advantage of the Scheme's benefits, as outlined in Section 3.2 of this report.
- 4.2 BHCC will submit a formal request to BDUK for the boundary of the Scheme to be extended. Implementation is dependent on the approval of the Economic Board.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 In 2014 the Department of Culture, Media and Sport through BDUK approved the funding to support the Super Connected Cities Programme and in particular the Broadband Voucher Scheme. This report details the proposed expansion of the voucher system to cover urban areas within the Greater Brighton City Region. The grant funding will be incorporated into Brighton & Hove City Council's 2015/16 Capital Investment Programme and will be administered under the City Council's Financial Regulations and Standing Orders. Any unused balance at the end of the financial year may be retained by BDUK.

*Finance Officer Consulted: Rob Allen, Principal Accountant, BHCC
Date: 30.01.2015*

Legal Implications:

- 5.2 This report relates to a continuation and extension of an existing scheme that has been operating on the basis of a grant from DCMS which is being administered by BDUK. There are no state aid risks because the value of the vouchers issued is de minimis and local authorities do the administration to issue the vouchers in house. The general competence power in the Localism Act allows the city council to issue vouchers for areas outside of the City, and reliance can also be placed on the council's powers relating to economic regeneration.

*Lawyer Consulted: Bob Bruce, Deputy Head of Law BHCC
Date: 29.01.15*

Equalities Implications:

- 5.3 None.

Sustainability Implications:

- 5.4 None.

Any Other Significant Implications:

- 5.5 None.

SUPPORTING DOCUMENTATION

Appendices:

None

Background Documents

None

Document is Restricted

